



c/o Eastleigh Borough Council  
Upper Market Street  
Eastleigh, Hampshire  
SO50 9YN

20 November 2015

## **NOTICE OF MEETING**

**Allbrook and North Boyatt Parish Council**  
**7:00 pm, Wednesday, 25 November 2015**  
**Crestwood School, Shakespeare Road, Eastleigh**

**TO:** Councillor Mrs Maureen A Sollitt (Chairman)  
Councillor Mrs Kathleen Symonds (Vice-Chairman)  
Councillor Sarah Bain  
Councillor David Betts  
Councillor Mary Freemantle  
Councillor Carmen Barham  
Councillor Brian Carney  
Councillor Keith Trenchard

Parish Clerk: Amy Thorne, Parish Clerk, [allbrookparishcouncil@gmail.com](mailto:allbrookparishcouncil@gmail.com)

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair. To register please contact the Parish Clerk.

## **AGENDA**

1. Apologies
2. Declarations of Interest
3. Minutes (Pages 1 - 6)
4. Allotment Update

To receive a report from the Allotment Officer detailing the Management of the Council's two allotment sites.

- (a) Allotment Site Rep Meeting Minutes to be noted (Pages 7 - 10)
  - (b) Allotment Finance Requests
5. Clerks Report (Pages 11 - 20)

6. Finance Matters

- (a) Budget Monitoring (Pages 21 - 22)
- (b) Clerks Salary and Expenses (Pages 23 - 24)
- (c) Allotment Officer Salary and Expenses (Pages 25 - 26)
- (d) Expenditure Report (Pages 27 - 28)

7. Date of Next Meeting - 27 January 2016