

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT  
PARISH COUNCIL  
HELD ON WEDNESDAY, 12 MARCH 2014  
AT CRESTWOOD SCHOOL  
(7:00 pm - 8:00 pm)**

**PRESENT:** Councillor Symonds (Chair); Councillors Wall, Freemantle, Hawes, Mrs Sollitt and Evans

Also in attendance: Borough Councillors Thomas and Bicknell

Apologies for absence were received from Councillor Betts

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61. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared a Non Pecuniary Interest in agenda item 4, Allotment Update - Linda Greenslade, because her husband rents an allotment at Broomhill.

Councillor Mrs Kathleen Symonds declared a an Interest in agenda item 5, PCSO Update, because she works for Hampshire Constabulary.

62. MINUTES

**RESOLVED –**

**That the Minutes of the meeting held on 15 January 2014 be approved and signed as a correct record.**

63. PUBLIC PARTICIPATION

Bruce Davies from Pitmore Road wanted to draw Councillor's attention to the AL3 development plan being proposed for Pitmore Road. He noted that item 55 in the previous meeting's Minutes – Local Plan Issues – Mark Housby referred to the proposals and this was the first he had heard of them. He was speaking on behalf of 10 other residents of Pitmore Road and said that they could tolerate the possible development at AL2 but had never been advised of the possible development at AL3. He suggested that they now only had 2 weeks to raise objections to this and was unhappy with not being notified.

Councillor Wall advised that it had been difficult for residents to keep in touch with the Borough Council's Local Plan. It had been in circulation for 4 years. Mr Davies advised that when he bought his property 4 years ago AL3 was not in the Plan. Councillor Wall continued that the Local Plan was always evolving people make representations and put forward alternative ideas and the Plan may change accordingly. The Borough Council was required by law to produce a plan. The Borough Council had to calculate

housing need figures and give recommendations as to where that housing will go.

The sites that Mr Davies was referring to were not yet planning applications, the seminar that took place last week was a Developer consultation which some Developers arrange before submitting a planning application to get feedback from the local community.

He reminded Members the importance of having a Local Plan, that if a planning application was submitted and refused the Developers can go to the Planning Inspectorate to appeal the Borough Council's decision if there was no plan there would be no argument.

Councillor Wall advised that the Parish Council would take account of the views of residents and suggested that they made contact with the Allbrook Action Group as they had been liaising with Eastleigh Borough Council and Developers on the sites identified in the Local Plan. He also suggested that if a planning application was submitted residents would have a chance to object to the Borough Council. Although it may help to register your interest with the Council prior to an application being submitted.

Councillor Thomas from Eastleigh Borough Council offered to speak to Mr Davies about the Local Plan and local developments in the area to help him get some clarity on the matter.

64. ALLOTMENT UPDATE - LINDA GREENSLADE

The Allotment Officer reported that the drainage works had been completed however one of the three channels was not working as it may be blocked. The Contractor had been to look at it and advised that he would return to fix the problem once the weather was better. This would be free of charge.

Members were advised that there was no one on the waiting list for either allotment site and when the two plots awaiting maintenance became available they would be advertised.

There would be an Allotment Open Day in August to coincide with the Annual Allotments Open Day.

Members Noted the report and thanked the Allotment Officer for her time.

65. PCSO UPDATE

There was no PCSO in attendance, however the Chairman would send an email to the PCSO to find out any updates.

Mr Prior asked if there was anything the PCSO's could do about the parking situation in Penshurst Way. He advised that there had been

several contractors vans parked in the hammer head of Penshurst Way and this was causing problems for other residents in the street. The Chairman advised Mr Prior to phone 101 in the first instance if there was a problem with obstruction. She also advised that she would email the PCSO to make them aware of the issue and ask if they could visit on their rounds.

66. MATTERS ARISING

There were no matters arising on this occasion.

67. ELECTIONS

The Clerk advised that elections would be held on 22 May 2014. Allbrook and North Boyatt Parish Council was established in 2010 and eight Councillors were elected at the time to serve a four year term. Due to several different reasons not all of the Councillors that were originally elected were still Members of the Parish Council.

The Council currently had seven Councillors out of a possible eight. Over the last year two new Councillors had been co-opted to the Council. All Councillors would be up for election in May 2014.

The report detailed the application process and the timescales and contact details for the Parish Council elections.

A member of the public asked how many people they could vote for. The Chairman advised residents that they would be asked to vote for up to eight candidates.

**RESOLVED –**

**That the report be noted.**

68. RISK ASSESSMENT

Members considered the report of the Parish Clerk that detailed the Risk Assessment that had been produced after the auditors had identified that there had never been one for the Parish Council.

The advice from both Auditors was to have a risk assessment and review it annually. At the last meeting it was advised that the Clerk would produce the Risk Assessment document at this meeting. Members reviewed the document and were happy to adopt it and review it at the Annual General Meeting with the other regulation documents.

**RESOLVED -****That the Risk Assessment be adopted.****69. FINANCE MATTERS**

The Parish Council considered the papers on expenditure which detailed cheques to be issued and budget monitoring. Members agreed to endorse all cheques presented in the report as listed below:

**Chqs for Endorsement - Parish Account**

146	Southern Water <i>BH Allotment Water Bill</i>	£103.77
147	Otterbourne Parish Council <i>Donation for War Memorial</i>	£500.00
148	Mr & Mrs Orchard <i>Key Deposit Return (Plot 10 LR)</i>	£20.00
149	Eastleigh Borough Council <i>Wages (Dec 2013)</i>	£453.89

**Chqs for Approval - Parish Account**

150	L Greenslade <i>Office expenses</i>	£154.16
151	Mrs Batty <i>7 months rent return</i>	£7.29
152	Eastleigh Borough Council <i>Wages (Jan 2014)</i>	£453.89
153	Mobile Mini <i>Container Hire (Jan 2014)</i>	£34.32
154	British Gas <i>BH Allotment Electricity Bill</i>	£9.87

**Total: £1,727.32****RESOLVED –****That authority be given for the payment of cheques 146 – 154.**

**(Note: Members agreed that the Parish Clerk change the name on the Parish bank accounts.)**

70. CHANGES OF MEETING DATES

It was confirmed that the Annual Parish Meeting would be held on Wednesday 16 April at 7pm and due to the election being late in May the Annual General Meeting would be held on Wednesday 11 June at 7pm in Crestwood School.

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