

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT  
PARISH COUNCIL  
HELD ON WEDNESDAY, 7 SEPTEMBER 2016  
AT CRESTWOOD SCHOOL  
(7:00 pm - 8:25 pm)**

**PRESENT:** Councillor Mrs Sollitt (Chair); Councillors Symonds, Bain, Barham, Betts, Carney, Clarke and Freemantle

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15. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared a Disclosable Pecuniary Interest in agenda item 4, Allotment Update, because her husband rents an allotment from the Council.

16. PUBLIC PARTICIPATION

Mrs Ellard addressed the Council with concerns over the area behind her dwelling at 5 Pitmore Road. She had complained on several occasions that this area had become overgrown and nothing had been done with the area this year. Mr Smyth of Boynton Mead explained that the Management Company was yet to take over that area of land which may explain the state it was in.

Councillor Clarke advised that he was due to attend a meeting with Bargate and the Borough Council and it was hoped this could be pushed forward.

Several members of the public had issues with the safety of children crossing Pitmore Road going to Thornden School as there was no footway between Dragonfly Way and Allbrook Meadow. There were also issues with cars being parked on the footway and on corners which made it difficult for drivers and pedestrians alike.

Councillor Symonds asked whether anyone had reported this to the Police at the time of the incidents as it was unfair to expect the Police to do anything about it if they had not been informed.

Councillor Symonds confirmed with residents that peak times for parking and road safety issues were between 8-9 am and 3-5 pm at the end of Pitmore Road opposite the new Houses in Dragonfly Way. She advised that she would contact Eastleigh Police Station to request that a PCSO patrol the area at peak times.

Councillor Clarke also advised that if residents contacted 101 each time there was an incident of obstructive/dangerous parking, the Police would soon build up a portfolio of complaints and be more likely to patrol the area more often. He asked whether a PCSO could attend the next meeting in

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order that residents could speak directly to the Police on this matter. Councillor Symonds advised that she would contact Eastleigh Police to request the presence of an Officer at the next meeting.

17. MINUTES

**RESOLVED –**

**That the Minutes of the meeting held on 29 June 2016 be approved and signed as a correct record.**

18. ALLOTMENT UPDATE

The Allotment Officer reported that the Site Representative's expressed their thanks for the new mower.

The following finance requests had been made:

**Broomhill**

£60 – pest control  
 £560 – new mower  
 £21.50 – strimmer head  
 £54.59 – petrol  
 £49.50 – keys  
 £134.36 – repair Honda Mower  
 £66.08 – repair strimmer  
 £60.00 – PAT Testing  
 £30.64 – saw chain and file  
 £28.42 - padlock

**Lincoln's Rise**

£5.00 - petrol

£75.24 – Stationery and stamps

It was reported that there were currently 10 vacant plots and the waiting list currently had two Parish residents both for Lincoln's Rise and two non-Parish residents who were existing BH tenants requesting a plot adjacent theirs.

The Allotment Officer reported that the dangerous tree at the Broomhill site had been looked at by a Tree Officer from Eastleigh Borough Council and from Hampshire County Council and it was deemed not to be dangerous.

19. CLERK'S REPORT

Members were advised that the developer at Allbrook Meadow had been in touch to say they had issues with contractors letting them down which had pushed back getting the Public Open Space onto maintenance. They had asked to hold back the handover/start of maintenance period until

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March next year when the winter was over and the POS had started to improve in the spring.

Dave Bowen and the Planning Officer at Eastleigh Borough Council suggested that they would go and have a look at the open space in the meantime and meet with Bargate on site to find an appropriate solution. Everyone would obviously prefer for the POS to be open sooner rather than later. While it was disappointing, Bargate were being very open (and disappointed themselves) and keeping the Borough Council informed.

Dave Bowen also suggested that Bargate Homes could sort out a new contractor to bring the open space up to a safe standard in order to open to the public sooner. He felt that as long as the site was made safe – removal of builders debris / rubble, filling vehicle ruts etc it could still be opened up for use. The smaller / minor works to ensure a satisfactory 12 months maintenance inspection in March carried out whilst the local community were using and benefiting from the meadows. This was what generally happened on new public open space on developments.

Members asked whether a representative from Eastleigh Borough Council or Bargate homes could come to the next meeting to give more detail on the progress being made with the Site. The Clerk would approach the Council to request a representative to the next meeting.

Members agreed that the site had to be made safe as soon as possible so that the residents of the Parish could use the site. The Chair suggested that she would contact the Planning Department at Eastleigh Borough Council to try to push this forward. Councillor Clarke advised that he would also contact the Borough Council and hoped that regular meetings would start things moving.

Councillor Betts advised Members that funding of £1,200 was required for the construction and installation of the nature board at Allbrook Meadow.

The Clerk advised that Mrs Doyle who had issues with dog fouling in Claremont Close was unable to attend the Meeting so this part of the report was deferred to the next meeting.

#### **RESOLVED –**

- (1) That £1,200 be allocated to the construction and installation of the Nature Board; and**
- (2) That the current situation at Allbrook Meadow be noted and that the Council's disappointment with the delay to the opening/handover of the public open space at Allbrook Meadow be expressed.**

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20. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued and budget monitoring. Members agreed to endorse all cheques presented in the report as listed below:

100318	D Ward	BH Allotment Expenses	£	71.78
100319	D Ward	BH Allotments Expenses	£	104.28
100320	Winchester Garden Machinery	New Mower	£	672.00
100321	Eastleigh Borough Council	MAY Salaries	£	527.72
100322	Mobile Mini UK Ltd	BH Allotment Container Hire	£	78.14
100323	M Cole	Key Deposit Return	£	20.00
100324	J Grace	Key Deposit Return	£	20.00
DD	British Gas	BH Allotment Electricity	£	16.40
100325	Eastleigh Borough Council	JULY Salaries	£	532.87
100326	Eastleigh Borough Council	AUG Salaries	£	532.87
100327	L Greenslade	Office Expenses Stationery etc	£	162.74
100328	D Ward	BH Allotment Expenses	£	384.09
100329	N Exelby	LR Allotment Expenses	£	5.00
100330	A Thorne	Office Expenses Stationery etc	£	79.75

**RESOLVED –**

**(1) That authority be given for the payment of cheques 100318 – 100330; and**

**(2) That the budget monitoring statement and Council's financial position be noted.**

21. ALLOTMENT VOLUNTEERS

The Clerk advised of an additional agenda item that had come to light the day of the meeting. The purpose of the report was to advise the Council of the names and work carried out by the Allotment Site Representative's in order to cover them under the Council's insurance policy.

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Members were advised that the working party who carry out the maintenance of the site was made up of six volunteers: Dave Ward, Ian Fleming, Andy Gee; Malcolm Prince; Colin Peters and David Gill.

The Working Party carry out the following duties in order to maintain the site:

- Cutting the hedgerows all around the site and burning the subsequent waste
- Mowing grass
- Strimming weedy areas
- Carrying out minor repairs to sheds, including painting wooden surfaces

Members agreed for the purposes of insurance that the working party named above were carrying out the duties stated above in order to maintain the allotment site on behalf of the Council.

**RESOLVED –**

**That the work stated above be carried out by the following volunteers at the Broomhill Site; Dave Ward, Ian Fleming, Andy Gee; Malcolm Prince; Colin Peters and David Gill in order to maintain the site on behalf of the Parish Council.**

22. DATE OF NEXT MEETING - 2 NOVEMBER 2016

It was confirmed that the next meeting would be held on 2 November 2016 at 7pm in Crestwood School.

Councillor Clarke advised that he was investigating the possibility of an annual event for senior citizens of the Parish. He advised that he would establish the level of interest and then look into a possible budget for the event.

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*M. J. Clarke*