

**A MEETING OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL
WAS HELD ON 27 JULY 2011
AT OTTERBOURNE VILLAGE HALL AT 7PM**

PRESENT: Councillor Wall (Chairman), Councillor Mrs Symonds, Councillor Hawes and Councillor Mrs Sollitt.

18. APOLOGIES

Apologies for inability to attend the meeting were received on behalf of Councillor Mrs Evans and Smith.

19. DECLARATIONS OF INTEREST

There were no declarations of interest.

20. MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL HELD ON 25TH MAY 2011

RESOLVED: That the Minutes of the meeting held on 25th May 2011 be approved and signed by the Chairman as a true and correct record.

21. PUBLIC PARTICIPATION

Notice Board on Broadlands Avenue

A member of the public warned the Parish Council that the newly installed notice board on Broadlands Avenue may be subject to damage in its current situation. The Parish Clerk advised the Council that they would look into moving the notice board to a more suitable location in the surrounding area.

Cutting back of Brambles in the Boyatt Wood Area

A member of the public advised the Parish Council that brambles in Boyatt Wood, especially in the streets close to Torre Close, were severely over grown and were in need for a cut. The Parish Clerk told the Council that they would notify Streetscene at Eastleigh Borough Council.

The Chair advised those present that the Council was always happy to receive complaints and would endeavour to have them rectified in a speedy manner.

22. OTTERBOURNE HILL OPEN SPACE

The Chairman advised that the Eastleigh Local Area Committee held on 14th June 2011 approved the construction of a shared care dementia living scheme on the land adjacent to Penarth House on Otterbourne Hill. This meant that the open space, including land on Pitmore Corpes, would be given to Allbrook and North Boyatt Parish Council. Access through Otterbourne Parish land had been agreed.

The Chairman welcomed Sir Ronald Gibson, Chief Executive of Brendoncare, and Jim Tarzey, Director of Pegasus Planning Group to the meeting and invited them to give a short presentation on the development of the shared care dementia living scheme.

Mr Tarzey thanked the Council for the opportunity to attend the meeting and circulated a booklet of plans and artist's impressions for the development. He estimated that building would commence in Spring 2012 and the construction would take approximately 18 months. Once planning permission had been granted, following the completion of the legal agreement, the land on Otterbourne Hill and Pitmore Corpse would be given to the Parish Council. The developer would also provide 15 years' worth of maintenance, the amount was yet to be agreed. The land was to be kept relatively informal, with no urbanisation, such as football pitches, but did include benches, maintained footpaths and gates in and out.

Councillor Wall advised that the Parish Council fully supported the development, especially as the development ensured that people with dementia could be cared for in the local area. He noted that it would be of benefit to the community.

Sir Gibson informed the Parish Council that Brendoncare was a charitable, not for profit, organisation. Brendoncare was formed out of the belief that older people were not getting access to the best type of care. Brendoncare homes offered the ability for partners to stay together, despite the onset of dementia. The development would offer residential as well as nursing care, with the belief that people should be as independent as they wish. It would have a range of facilities such as hairdressers, dining room and day care centre, that could be used for both the residents as well as the local community (for a small annual admin fee of approx. £20).

A member of the public warned of the potential problem of travellers.

The Chairman thanked Sir Gibson and Mr Tarzey for attending the meeting and it was agreed they would return in the New Year to update the Parish Council any on progress.

23. PCSO – MIKE HIGGINS

The Parish Council welcomed its second PCSO, Mike Higgins, to the meeting.

PCSO Higgins updated the Council on local events since the last meeting, including a number of vehicle related incidences on Broadlands Avenue, Pitmore Road and Allbrook Hill.

PCSO Higgins informed the Council of a future initiative for Hampshire Constabulary, 'Community Speed Watch'. He explained that volunteers would work with PCSO's to monitor traffic on pre selected roads. Hampshire Constabulary would provide training, suitable clothing and equipment. Members of the public showed some interest in the scheme, but there was some concern that letters sent to those caught speeding would not act as an effective deterrent and more forceful punishment, i.e. fines or points on a driving license, would be more effective.

Members of the public aired their concerns of people driving around the Parish on their mobile phones. PCSO Higgins reiterated that that was illegal.

The Parish Council thanked PCSO Higgins for attending the meeting.

24. MATTERS ARISING

Two new Notice Boards in the Parish

The Parish Council was informed that two new notice boards had been installed in the North

Boyatt area as requested.

Kebab Van on Twyford Road

The Parish Council was advised that the street trader was no longer trading on Twyford Road.

Bus Stop on Allbrook Hill

The Parish Council was advised that the Bus Stop on Allbrook Hill had been repaired.

Allotments

The Parish Council was advised that there had been no further developments with the transfer of the two allotments, despite copious chasing from the Parish Clerk. A further update would be given at the next meeting.

Allotment Association

The Chairman suggested that the allotments, once transferred to the Parish Council, could be run by an Allotment Association. He suggested that this information be circulated to allotment holders to see if there was any support for this.

Sure Start Update

County Councillor Chris Thomas was unable to attend the meeting, but sent a update on Sure Start to the Parish Clerk. 'HCC were putting Sure Start out for tender for a much reduced service. The argument being that extra services could be run by volunteers or at a cost. Some centres would be centralised to one centre, exact details would become clearer once the tender process was complete. Youth services were also being reduced. In April 2012, 220 current youth workers would be reduced to 80 for children in care and 20 for open services. Energy Youth Centre in Town may have no staff from April 2012, although EBC were exploring different options to keep it open.'

Guy Riddoch, Eastleigh Local Area Coordinator, informed the Council that EBC were looking at a number of options to keep the Youth Centre open and had tendered for some money from the remaining youth services budget. Guy Riddoch assured the Council that he would keep them up to date with developments.

Traffic Proposals suggested at the previous meeting

The Parish Clerk advised the Council that they had tried to organise a Highways Engineer to attend the Parish Council meeting, however the Engineer was unable to attend. The Parish Clerk had been informed that all suggestions had been added to list for future works and would be considered if and when funding was available. The Parish Clerk would endeavour to obtain an Engineer for the next Parish Council meeting to discuss in more detail the suggested options.

Waste Bin removed

A member of the public advised the Council that the bin had been removed and not replaced. The Parish Clerk agreed to contact EBC.

25. PARISH PLAN

The Parish Clerk welcomed Ms Jo Dixon of Community Action Hampshire to the meeting. At the March Parish Council meeting, Councillors expressed their interest in developing a Parish Plan for the Parish. Ms Dixon had assisted a number of Parishes in Hampshire in developing a

Parish Plan and she presented a short presentation outlining what a Parish Plan was and how it was produced.

Ms Dixon advised that the Parish Plan was not created by the Parish Council, but by the Parish itself. Although it was usual practice to have 2 Parish Council Councillors sit on the Parish Plan Steering Group, especially as it would be the Parish Council's responsibility to ensure that actions from the Parish Plan were fulfilled. The document should set out the vision for the area and actions to achieve them.

The most important part of producing the Parish Plan was the consultation period. The steering group needed to ensure that all residents had an opportunity to input into the Parish Plan. Consultation methods ranged from questionnaires, leaflets, stalls at local events and wine and cheese nights. Mr Riddoch noted that there were many different ways of engaging communities, with varying costs.

Members of the public commented that Allbrook and North Boyatt were two separate residential areas with no Parish centre.

The Chairman raised the issue of cost. Due to the current financial climate there was little funding and grants available for this type of activity, compared to earlier years, and the Parish Council had very limited funds. Ms Dixon acknowledged the lack of funding, but did advised the Council that funds were still available and that the steering group could find ways of producing the plan for very little money.

It was agreed that the Parish Clerk would contact Otterbourne Parish Council and procure a copy of their Parish Plan. They would also inquiry as to how useful the Parish Council had found the plan and whether they considered it a worth-while exercise. In the meantime Parish Councillors were encouraged to contact the Parish Clerk should they be interested in being involved in the Parish Plan. Councillor Mrs Symonds noted that the allotments were holding an open day in August and that she could canvas the idea and report back to the September meeting.

RESOLVED, That:

- a. the Parish Clerk contact Otterbourne Parish Council and procure a copy of their Parish Plan. They would also inquiry as to how useful Otterbourne Parish Council had found the plan and whether they considered it a worth-while exercise;
- b. Councillors would contact the Parish Clerk should they be interested in being a part of the Parish Plan;
- c. Councillor Mrs Symonds would canvas the idea of a Parish Plan at that Allotments open day in August and report back to the next meeting in September; and
- d. the Parish Plan be added to the agenda for the next meeting.

26. PLAN AREA CONSULTATION

The Parish Council considered a report by the Parish Clerk which advised Councillors on the result of the Plan Area consultation. The Parish Clerk informed the Council that the consultation had been held between 23rd March 2011 and 4th July 2011 and had been advertised in a number of ways throughout this period. The Parish Clerk had received 4 responses all of which did not support the building of a new play area, but did support the renovating of the current play area.

A young resident of the Parish, Holly, had attended the meeting. She wrote to the Council last year asking for a new play area to be created. Holly requested a new site where young people could play football, as the nearest field was at Shakespeare School.

The Council considered the possibility of a play area on the land adjacent to Twyford Road and Torre Close. As well as a piece of land that was for sell on the other side of Twyford Road, that was next to the Scout Hut on Allbrook Hill and backed on to the canals. Finally the open space on Otterbourne Hill could be considered, once the Parish Council owned it.

Mr Riddoch noted that he had been in talks with the Parish Clerk regarding a joint project of renovating the current play area off Allbrook Hill. He noted that this would be a high cost exercise.

RESOLVED: That, the

- a. Parish Clerk continue talks with EBC regarding renovating the current play area off Allbrook Hill;
- b. Parish Clerk and Chairman investigate the feasibility of the following land, for a new plan area: land adjacent to Twyford Road and Torre Close and the land the other side of Twyford Road, that was next to the Scout Hut and backed on the canals; and
- c. Parish Council consider the open land on Otterbourne Hill, once they own the land.

27. AUDIT

The Parish Council considered a report by the Parish Clerk which updated Councillors on the progress of the internal and external audits of Allbrook and North Boyatt Parish Council's accounts and minutes.

The Parish Clerk advised the Council that since the last meeting the Parish Council's books and Annual return for 2010/11 were examined by the internal auditor and were signed. The Annual Return was then sent to the external auditor, The Audit Commission. The Annual Return had not been returned yet. The Parish Clerk advised Councillors that it would be scheduled for the next meeting.

The Parish Clerk had obtained three quotes for internal auditors for 2011/12. The Parish Council agreed to re-appoint John Murray as internal auditor for 2011/12.

RESOLVED: That,

- a) the Parish Clerk would report on the external auditors report to the next Parish Council meeting; and
- b) John Murray be appointed as the internal auditor for Allbrook and North Boyatt Parish Council for 2011/12.

28. POLICE AND JUSTICE MAGAZINE – COMMENTS ON PCSO'S

The Parish Council considered a verbal report by Councillor Mrs Kathy Symonds which asked for volunteers to appear in the Police and Justice Magazine regarding the Parish Council decision to part funding PCSO's.

Councillors thought this was a good idea, as they fully supported the part funding of PCSO's. A

number of residents from Chartwell Close expressed their support of PCSO's and were happy to appear in the Police and Justice Magazine. It was agreed that Councillor Mrs Symonds would proceed with this and report back when the article has been published.

RESOLVED: That Councillor Mrs Symonds proceed with gathering volunteers for the Police and Justice Magazine article on PCSO's and that they report back once the article has been published.

29. TEST AND ITCHEN CAP WORKING GROUP – WINCHESTER SUB GROUP

The Parish Council considered a verbal report by Councillor James Hawes which informed the Council of the first Test and Itchen CAP Working Group meeting in June 2011. The meeting was held primarily to prioritise schemes for the Countryside Access Plan. While the group involved had produced a lot of good ideas, there was very little funding available.

RESOLVED: That the Parish Council note the verbal report.

30. STREET PARTIES

The Parish Council considered a verbal report by the Chairman which informed Councillors of the possibility of joint working with the 14th Eastleigh Scout Group for a street party to celebrate the Queen's Diamond Jubilee in 2012.

The Parish Council and members of the public present expressed their support of a street party. The Parish Clerk would hold further discussions with the 14th Eastleigh Scout Group and report back at a meeting early in the New Year.

RESOLVED: That the Parish Clerk would hold further discussions with the 14th Eastleigh Scout Group and report back at a meeting early in the New Year.

31. WATER FLUORIDATION IN ALLBROOK AND NORTH BOYATT AREAS

The Parish Council agreed to defer this item to the next meeting as Councillor Cossey was not present.

32. CORRESPONDENCE

The Parish Council considered a report by the Parish Clerk which advised Councillors on correspondence received by the Parish Clerk since the last meeting.

EBC: Future Housing in Eastleigh

The Chairman advised members of the public that Eastleigh Borough Council were currently working on the Core Strategy for future housing in the Eastleigh area. EBC had distributed a borough wide consultation leaflet entitled 'Help shape the future of your Borough' to all residents. The results would help EBC decide where new housing development should go. Residents from Pitmore Close and Allbrook noted that they had not received a leaflet yet. The Parish Clerk agreed to raise this with EBC on their behalf.

RESOLVED: That the report be noted.

33. FINANCIAL MATTERS – REVISED PAYMENT SCHEDULE FOR THE CLERKS SALARY AND INCOME TAX FOR QUARTER 1

The Parish Council considered the revised payment schedule for the Clerks Salary and Income Tax for the 1st financial quarter. The Parish Clerk explained that due to the increase in their hours from 5 to 8 hours a week beginning from 1st April 2011, the payment schedule presented at the last meeting was incorrect and therefore the Parish Clerk presented a revised payment schedule for approval. The Parish Council approved the revised payment schedule for the Clerks Salary and Income Tax for the 1st financial quarter.

RESOLVED: That the Parish Council approve the revised payment schedule for the Clerks Salary and Income Tax for the 1st financial quarter.

34. FINANCIAL MATTERS

Budget Monitoring: The Parish Council considered the budget monitoring schedule up to 27th July 2011.

RESOLVED: That the schedule be noted.

Clerk's Salary and Expenditure: The Parish Council considered the paper on expenditure, which detailed new cheques to be issued. Members agreed to endorse all cheques presented in the report, as listed below.

Chq No.	Detail	Net	VAT	Total
027	Carly Grainger (Parish Clerk) Clerk Salary Quarter 2	£944.61		£944.61
028	HMRC Clerk Income Tax Quarter 2	£199.40		£199.40
029	John Murray Internal Audit 2010/11	£100		£100

RESOLVED: That, authority be given for the payment of cheque 027 - 029.

35. DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council meeting would be held on Wednesday 21st September 2011 at 7pm in Crestwood School.

The meeting ended at 9.20p.m.

CHAIRMAN