

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT  
PARISH COUNCIL  
HELD ON WEDNESDAY, 11 JUNE 2014  
AT CRESTWOOD SCHOOL  
(7:00 pm - 7:54 pm)**

**PRESENT:** Councillor Mrs Sollitt (Chair); Councillors Symonds, Bain, Barham, Betts, Carney and Trenchard

Apologies for absence were received from Councillors Freemantle

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1. ELECTION OF THE CHAIRMAN OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL FOR THE MUNICIPAL YEAR 2014/15

**RESOLVED –**

**That Councillor Maureen Sollitt be elected as Chairman for the year 2014/15.**

2. ELECTION OF THE VICE CHAIRMAN OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL FOR THE MUNICIPAL YEAR 2014/15

**RESOLVED –**

**That Councillor Kathy Symonds be elected as Vice Chairman for the year 2014/15.**

3. ELECTIONS

The Chair advised that the Parish Elections took place on 22 May 2014. Due to several Members standing down and a vacancy the Parish Council had four new Members; Councillor Sarah Bain, Councillor Carmen Barham, Councillor Brian Carney and Councillor Keith Trenchard. The Chair welcomed the new Members and they all introduced themselves to the meeting.

4. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared an Interest in agenda item 8, Allotment Update, because she rents an allotment at Broomhill.

Councillor Mrs Kathleen Symonds declared an Interest in agenda item 9, PCSO Update, because she works for Hampshire Constabulary.

5. MINUTES

**RESOLVED –**

**That the Minutes of the meeting held on 12 March 2014 be approved and signed as a correct record.**

6. ALLOTMENT UPDATE - LINDA GREENSLADE

The Allotment Officer reported that the rats had returned to the Broomhill Allotment site so a further four treatments had been organised via Eastleigh Borough Council's Environmental Health Department. It was reported that Hampshire County Council were to clear the ditch outside the Broomhill site, however in order to do that the road would need to be closed. A Traffic Regulation Order would be required, to close the road, which could take 6-8 weeks. There had been one new tenant since the last meeting and the waiting list now had two people on it.

The Allotment Officer advised that she was drawing up a new tenancy agreement on behalf of the Parish Council for all the allotment holders in the Parish. This was because the current agreements were the drawn up when Eastleigh Borough Council owned the allotments. The agreement would be brought to the next Parish meeting for approval.

A request was made by the Broomhill Site Representative's to purchase a new strimmer for approximately £441. This was used for clearing the communal pathways and maintaining the site. Not all Members were happy with the expenditure request but were reminded of the statutory obligation of the Council to provide allotments. The Parish Council inherited the sites from the Borough Council who used to provide more than just a statutory obligation. It was felt by most Members that this was a necessary expense and that the communal land at the allotments should be maintained.

The Allotment Officer advised that a new Councillor representative would be required on the Site Representatives meeting due to Councillor Hawes standing down.

**RESOLVED –**

- (1) That the request to purchase the strimmer for £441 be approved;**
- (2) That Councillor David Betts be appointed to the Site Representatives Meeting.**

7. PCSO UPDATE

There was no PCSO in attendance on this occasion. Councillor Symonds advised that due to austerity measures the Police were currently looking in to different options which included a resolution centre which would mean a big change to how reports were responded to. Councillor Symonds offered to arrange for someone to come to the September meeting to explain the changes.

8. REVIEW OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL'S POLICIES AND REGULATIONS

Consideration was given to the Council's Policies and Regulations and it was agreed to adopt them with no amendments.

**RESOLVED –**

**That the Standing Orders; Financial Regulations; Banking Arrangements; Asset Register and Risk Assessment be adopted with no amendments.**

9. ANNUAL RETURN

Members were asked to agree the Annual Return and Governance Statement as supplied by the Parish Clerk in accordance with legislation and in preparation for the internal audit on 26 June 2014.

**RESOLVED –**

**That the Annual return and Governance Statement be signed by the outgoing Chair as a correct record of accounts for the year 2013/14.**

10. COUNCIL INSURANCE

Members considered the report of the Parish Clerk regarding the Council's insurance. Members were advised that the level of insurance was raised last year to cover the Council's equipment and buildings at the allotments. The Clerk also advised that due to a mistake at the bank the Council's precept had been paid in one payment this year and that advice from the Auditor was that the Council should raise its level of financial cover. This had also been factored into the quote given of £685. Members felt that this was a reasonable cost to bear to protect the Council and agreed with the recommendation of the Clerk.

**RESOLVED –**

**That the Council's insurance for the year 2014/15 be approved.**

11. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued. Members agreed to endorse and approve all cheques presented in the report as listed below:

155	Dave Piper Garage Services <i>Mower Service</i>	£210.00
156	<i>Southern Water</i>	£13.30

*Lincoln's Rise Allotments*

157	<i>British Gas Broomhill Allotments</i>	£58.64
158	<i>Eastleigh Borough Council Wages (Mar14)</i>	£453.89
159	<i>Mobile Mini Container Hire (Mar 14)</i>	£34.32

**Chqs for Approval - Parish Account**

160	<i>British Gas Broomhill Allotments</i>	£27.51
161	<i>Southern Water Broomhill Allotments</i>	£33.12
162	<i>Appleton Signs Allotment signs</i>	£95.94
163	<i>D Ward Allotment expenses</i>	£210.10
164	<i>L Greenslade Office expenses</i>	£87.50
165	<i>A Thorne Office expenses</i>	£83.99
166	<i>Eastleigh Borough Council April Salaries</i>	£464.98
167	<i>Eastleigh Borough Council May Salaries</i>	£454.18
		<b>£1,945.53</b>

**RESOLVED –**

**That authority be given for the payment of cheques 155 – 167.**

12. DATE OF NEXT MEETING - WEDNESDAY 30 JULY 2014

It was confirmed that the next meeting would be held on Wednesday 30 July 2014 at 7pm in Crestwood School.