



PO Box 276
Lee-on-the-Solent
Hampshire, PO12 9FR

4 October 2016

NOTICE OF MEETING

Allbrook and North Boyatt Parish Council
7:00 pm, Wednesday, 11 June 2014
Crestwood School, Shakespeare Road, Eastleigh

TO: ALL MEMBERS OF ALLBROOK & NORTH BOYATT PARISH COUNCIL

Parish Clerk: Amy Thorne, Parish Clerk, allbrookparishcouncil@gmail.com

Members of the public are invited to speak on general items at the start of the meeting, this session will last for 15 minutes and is at the discretion of the Chair. To register please contact the Parish Clerk.

AGENDA

1. Election of the Chairman of Allbrook and North Boyatt Parish Council for the Municipal Year 2014/15
2. Election of the Vice Chairman of Allbrook and North Boyatt Parish Council for the Municipal Year 2014/15
3. Elections
Chairman to welcome the 4 new Members of the Parish Council and invite them to sign the Declaration of Acceptance.
4. Apologies
5. Declarations of Interest
6. Minutes (Pages 1 - 4)
7. Matters Arising
8. Allotment Update - Linda Greenslade

9. PCSO Update
10. Review of Allbrook and North Boyatt Parish Council's Policies and Regulations (Pages 5 - 48)
 - (a) Standing Orders;
 - (b) Financial Regulations;
 - (c) Banking Arrangements;
 - (d) Asset Register; and
 - (e) Risk Assessment.
11. Annual Return

Chair to sign the Annual Audit papers in preparation for the internal Audit on 26 June 2014.
12. Council Insurance (Pages 49 - 50)

To approve the level of cover for the Parish Council's Insurance.
13. Finance Matters
 - (a) Clerks Salary and Expenses (Pages 51 - 52)
 - (b) Allotment Officer Salary and Expenses (Pages 53 - 54)
 - (c) Expenditure Report (Pages 55 - 56)
14. Date of Next Meeting - Wednesday 30 July 2014