

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT
PARISH COUNCIL
HELD ON WEDNESDAY, 30 SEPTEMBER 2015
AT CRESTWOOD SCHOOL
(7:00 pm - 8:01 pm)**

PRESENT: Councillor Mrs Sollitt (Chair); Councillors Symonds, Bain, Barham, Betts and Carney

Apologies for absence were received from Councillors Freemantle and Trenchard

25. PUBLIC PARTICIPATION

Mr Prior addressed the Council to discuss the situation with air quality. He advised that the Government were to receive a fine of approximately £300 million due to air quality and pollution. He said that the Government were proposing to shift the fine to local authorities in the areas that were the worst polluters. 15 towns had been named and Southampton was one of them. Southampton in this case included all of Eastleigh up to the Winchester boundary. He was concerned that there was a possibility that the Parish Council would be expected to contribute to the fine. The Chair confirmed that Eastleigh Borough Council was investigating the air quality issues in the Eastleigh area and it was currently under review by Eastleigh Local Area Committee.

26. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared an Interest in agenda item 4, Allotment Update, because her husband rents an allotment from the Parish Council.

Councillor Mrs Kathleen Symonds declared a Disclosable Pecuniary Interest in agenda item 5, PCSO Update, because she works for Hampshire Constabulary.

27. MINUTES

RESOLVED –

That the Minutes of the meeting held on 29 July 2015 be approved and signed as a correct record.

28. ALLOTMENT UPDATE

The Clerk gave apologies for the Allotment Officer who was on annual leave. The Clerk read the Allotment Officer's report. Michael Baker, one of the Site Reps from Broomhill had given up and been replaced by Valerie

Young. The Parish Council thanked Mike for his time as Site Representative.

Two further quotes had been received for the tree works at Broomhill: £425 B M Tree Services and £450 MJC Tree Surgeons. The work had now been carried out by B M Tree Services.

Three entrance gate combination padlocks had been purchased to replace the key system at Broomhill Allotments. Tenants who had paid their annual rent had been given the code for the year. The code would be changed annually.

The tenants at Lincoln's Rise were very appreciative with the storage shed that the Council had purchased for the site.

Resolved –

That the report be noted.

29. PCSO UPDATE

A PCSO was unable to attend the Meeting, however as discussed previously the Clerk was to arrange a meeting with Eastleigh police at a more convenient time in order that she could report back to the Parish Council. It was hoped this would save time for the PCSO and result in more regular updates from the Police.

30. ALLBROOK MEADOWS ACCESS - CLLR D BETTS

Councillor Betts reported the current situation with the public open space at Allbrook Meadow he raised the following issues:

- **Access from New Development** - This will be approximately **2 metres** wide with additional turf verges to afford access for mechanical maintenance equipment. Discuss necessary controls/signage to prevent vehicular access apart from maintenance. Could this be gated? What do we want? There will be no vehicular access from Pitmore Road – only the Lych Gate.
- **Expenditure approval for Notice Boards** – a new Parish Council notice board on the interior of the Lych Gate – present design is not in keeping with the artistic nature of the Lych. A new “nature” notice board mounted inboard of the Lych to delineate various flora and fauna extant. Cost was largely dependent on the detail of the artwork and the number of images.

Members were asked to agree a budget to allocate to the funding of the noticeboard and nature board. Members discussed this and

agreed that £5000 be allocated to the provision of a noticeboard and nature board on the new public open space site.

- **Horse Trough.** It was intended to mount the trough on a concrete base (provided by Bargate), inside the Lych entrance to the left where it would be clear of the access but a point of focus and interest. The intended site was currently infested with plant growth and displaced spoil from previous developments. This would be cleared by Bargate as part of the reinstatement of the site as a public open space. Suitable signage would be required to give background to the history of the trough. The trough was currently being stored at the BAM site. They were happy to assist in its relocation when required. Bargate had been advised on the size and weight of the trough for planning purposes.
- **Friends of Allbrook Meadow.** A support Group had been suggested by members of the Allbrook Action Group under the sponsorship of Mark Housby. Going forward this would act as a catalyst in keeping the new public open space “live” and help ensure its relevance to local residents. The Parish Council would continue to manage and approve all activities.
- **Allbrook Meadow Grand Opening.** The official handover date for the Meadow from Bargate is 15 December 2015. Discussions had been underway to arrange a Community Opening possibly in early May when some sort of “fete” and attendance of relevant people to mark the occasion could be achieved. The Chairman noted that the end of May would probably be better due to the Borough elections at the beginning of May 2016.

RESOLVED –

That £5000 be allocated for the provision of a noticeboard and nature board on the new public open space site at Allbrook Meadow.

31. CLERKS REPORT

Members considered the report of the Parish Clerk. The pedestrians in road sign had now been paid for by the Parish Council and the Clerk was awaiting confirmation of installation. Members were advised of their new Parish Council email addresses and would be given advice on how to access them after the Clerk had received training from the software suppliers. The Clerk advised that she would put a design for the business cards together and email it to Members for approval. Once Members had agreed the detail the business cards would be brought back to the next meeting to finalise before printing.

Members were advised of the recent planning applications that were within the Parish locality and had been submitted to the Borough Council for decision. Members were advised of the new address for the Parish Council which was now c/o the Borough Council at a saving of £200 per year and hopefully would be a better service than that received by Royal Mail.

The Clerk reported that the external Auditors were currently looking at the Annual Return and a few minor issues had been raised but dealt with over the phone. Members would be advised of the Auditors report once it had been received.

RESOLVED –

- (1) That the progress of the Pedestrians in road sign be noted;**
- (2) That the business cards be designed by the Clerk and put forward for comment via email;**
- (3) That the new email addresses be noted;**
- (4) That the recent planning applications in the Parish be noted;**
- (5) That the Council's new contact details be noted; and**
- (6) That the position with the external auditors be noted.**

32. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued. The budget monitoring statements for quarter 1 and 2 were also considered by Members. Members agreed to endorse all cheques presented in the report as listed below:

256	Eastleigh Borough Council Pedestrians in road sign Allbrook Hill	£ 604.00
257	Eastleigh Borough Council August Salaries	£ 527.60
258	British Gas BH Allotment Electricity	£ 55.09
259	HCC Room Hire at Crestwood Jul	£ 25.00
260	Royal Mail Group Ltd PO Box for Allotment Officer	£ 312.00
261	D Ward Allotment Expenses	£ 159.83

262	A Thorne Stationery/Mobile phone bill	£ 26.50
263	Mobile Mini UK Ltd Container Hire AUG/SEP	£ 73.40
264	British Gas BH Allotment Electricity	£ 19.82
265	Kerrie McSorley Key Dep return	£ 20.00
266	Eastleigh Borough Council Sept Salaries	£ 527.60
267	HALC Finance Course for Parish Clerk	£ 78.00
268	N Exelby Shed for LR Allotments	£ 152.30
		£ 2,581.14

RESOLVED –

- (1) That authority be given for the payment of cheques 256 – 268;
and**
- (2) That the budget monitoring statements and Council’s financial
position be noted.**

33. DATE OF NEXT MEETING

It was confirmed that the next meeting would be held on 26 November 2015 at 7pm in Crestwood School.

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