

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT
PARISH COUNCIL
HELD ON WEDNESDAY, 23 JANUARY 2013
AT CRESTWOOD SCHOOL
(7:00 pm - 8:44 pm)**

PRESENT: Councillor Wall (Chair); Councillors Symonds, Freemantle, Hawes and Mrs Sollitt

67. COUNCIL TAX BASE - PRESENTATION BY NICK TUSTIAN CFO
EASTLEIGH BOROUGH COUNCIL

Nick Tustian gave a presentation to the Council and residents regarding the Localising of support for Council Tax. He advised that the final guidelines were still being developed by the Government, however the changes were reflected in the Council Tax system (Council Tax Base). He advised that unlike originally reported Parishes were not protected from the changes or the risk. The Scheme that had been developed by Eastleigh Borough Council to deal with the changes was hoped to break even. Nick Tustian set out the system proposed by Eastleigh Borough Council to protect the Parishes from the risk which involved an annual grant to make up the shortfall. The Grant would be paid annually on 1 April each year and would reflect any proposed increase in precept. This would not adversely affect Council Tax Payers and would be simpler to administer and would give security of funding.

The Chairman thanked Nick Tustian for his presentation and Members agreed that they had understood the changes.

68. MINUTES

RESOLVED –

That the Minutes of the meeting held on 28 November 2012 be approved and signed as a correct record subject to the amendment of Public Participation to read “...the junction at Bosville and Woodside Avenue...”

(NOTE: the Chair confirmed he had sent a letter to the County Council regarding the junction at Bosville and Woodside Avenue.)

69. MATTERS ARISING

The Chairman advised that it had been the intention of Eastleigh Borough Council to submit the Local Plan and the representations to the Secretary of State in the spring for a formal examination in public.

Around 800 people, organisations and authorities responded to the consultation making between them around 1,200 representations. A small number of these representations raised fundamental issues that would require a review of parts of the Local Plan. In particular, Hampshire County Council (HCC) as landowner had stated that land west of Woodhouse Lane, Hedge End, would not be available for development during the plan period. This meant that the Borough Council would need to find some new residential allocations to replace this site. These would need to be subject of public consultation. In addition, the Highways Agency had also raised concerns about the transport assessment of the Local Plan, which were also the subject of further discussion and negotiation. The programme for progressing the Local Plan would therefore need to be reviewed.

This meant that a Parish Plan had become a necessity. The Chairman would visit with Allbrook Action Group in the near future and requested that 1 or 2 Councillors look at the issues involved. The Chairman suggested that work should be started by the end of February with a view to bringing a report to the Council as soon after as possible.

(NOTE: Subsequent to the meeting the Clerk agreed with the Chair that due to the changes to HMRC's realtime payroll system Eastleigh Borough Council's payroll department would now administer the wages for the Allotment Officer and Clerk. This would also mean that they would receive payslips. A contract for this service would be brought to a later meeting.)

70. ALLOTMENT UPDATE

The Allotment Officer gave a verbal update of the latest position of the allotments. The rat treatments were underway and seemed to be working. Discussions then took place over Plot No 92 which was currently under 4 inches of water. It would cost around £600 to carry out the work to reinstate the plot which some Members felt was too expensive. It was suggested that this plot could be used for a pond or have fruit trees planted in it. Members felt that the decision on the plot should be deferred in the hope that it would dry out by the spring and a more informed decision could be made.

RESOLVED –

That the decision for the drainage works on Plot 92 be deferred to the next meeting.

71. ALLOTMENT OFFICER EXTENSION OF HOURS

Consideration was given to the report of the Parish Clerk which asked Members to make a decision on the extension of the Allotment Officers contracted hours to three hours per week which would equate to a quarterly salary of £400 and to pay the overtime of 25 hours totalling

£204.25 that had been worked in the period September to December 2012.

RESOLVED –

- (1) That the contract for the Allotment Officer Post be extended to three hours per week; and**
- (2) That 25 hours overtime at the usual hourly rate totalling £204.25 be paid to the Allotment Officer for overtime worked between September and December 2012.**

72. PCSO UPDATE

There was no PCSO in attendance due to leave and prior engagements so the Clerk read out an email update supplied by PC Beale shortly before the meeting.

“Since the 1st of December in North Boyatt Wood and Allbrook the following number of incidents have been recorded.

- 1 Burglary (none dwelling) has been reported.
- 4 Assaults (these include domestic incidents in the home)
- 1 Theft incident
- 9 reports of anti social behaviour. This could be a noise complaint, a complaint of littering, street drinking or vehicle nuisance to name but a few.

Our local priority continues to be Twyford Road, the size of vehicles and speed of vehicles is monitored and action taken where necessary.”

All Members of the Council and members of the public were advised to pass any queries or questions to the Clerk who would pass them to PC Beale to answer.

73. CO-OPTION OF NEW COUNCILLOR

The Chairman introduced David Betts to the meeting who had lived in the Parish since 1988. He had also been active with the Allbrook Action Group and was keen to be more active in local issues.

RESOLVED –

That David Betts be co-opted to the Parish Council and his Declaration of Acceptance be signed at the next meeting.

74. BUDGET REPORT 2013/14

Consideration was given to a report of the Parish Clerk on the budget and precept for 2013/14, which was agreed by the Parish Council subject to the Borough Council's Accountant checking the figures due to the changes to the Council Tax Base as

previously reported by Nick Tustian.

The Parish Clerk suggested that the precept should remain the same although due to the changes as reported earlier the precept would be £29,333.68 and a Grant/Contribution of £1,578.68 would be received from Eastleigh Borough Council, making a total income of £30,912.36 for 2013/14.

The Parish Clerk suggested that a larger budget be given to the website due to the recent security problems with the current site. Members agreed that a better website would be useful to the Parish and there might be a possibility of advertising on the site and gaining an income from it.

RESOLVED –

- (1) That the precept be set at £29,333.68 with a Grant/Contribution of £1578.68 from Eastleigh Borough Council making a total income of £30,912.36;**
- (2) That the budget be checked by the Borough Council's Accountant; and**
- (3) That the Parish Clerk investigates the possibility of a new Parish website.**

75. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued and budget monitoring. Members agreed that the agreed to endorse/approve all cheques presented in the report as listed below:

Cheques for endorsement:

62	HMRC <i>Parish Clerk Income tax Q2 (September 2012 only)</i>	£66.40
63	HMRC <i>Parish Clerk Income tax Q3 (Oct/Nov/Dec 2012)</i>	£199.40
64	Fair Oak & Horton Heath Parish Council <i>Photocopying (LG) Allotments</i>	£15.00
65	Hampshire Police Authority <i>Annual PCSO Contribution 2012</i>	£2,333.33

Cheques for Approval:

		£34.28
66	<i>Mr D Ward</i> <i>Allotment Expenses</i>	
68	Southern Water <i>Broomhill Allotment Quarterly Bill</i>	£92.17

69	Linda Greenslade Allotment Officer Salary (Jan/Feb/Mar 2013) 3 hours per week plus 25 hours overtime as agreed at item 4.	£604.25
70	Amy Randall Parish Clerk Salary & Expenses (Jan/Feb/Mar 2013)	£919.04
71	HMRC Parish Clerk Income tax Q4 (Jan/Feb/Mar)	£199.49
	Total:	£4,463.36

RESOLVED –

- (1) That endorsement be given for the payment of cheques 062 – 065 as listed; and**
- (2) That authority be given for the payment of cheques 066 – 071 as listed.**

76. MEETING DATES AND VENUE FOR 2013/14

Consideration was given to the report of the Parish Clerk concerning the meeting dates and venue for the Municipal Year 2013/14.

RESOLVED –

- (1) That the following meeting dates be set for the municipal year 2013/14:**
 - 17 July 2013
 - 11 September 2013
 - 6 November 2013
 - 15 January 2014
 - 12 March 2014
 - 30 April 2014 Annual Parish Meeting
 - 28 May 2014 (AGM);
- (2) That the Clerk book the Crestwood School meeting room as the venue for the Municipal Year 2013/14.**

77. PUBLIC PARTICIPATIONHighways Issues

Complaints were made regarding the speed of traffic at the top of Pitmore Road, parked vehicles in Allbrook Knoll and the pothole in the road outside

11 Penshurst Way. The Chairman confirmed a letter/email would be sent to County Councillor Thomas regarding all three issues.

Buses

A member of the public raised concerns over the bus contracts in the area due to the competition between certain bus companies. The Chairman advised that he would speak to Councillor Airey regarding this issue.

Bins

A member of the public asked for a bin to be placed by the bus stop. Councillor Freemantle was given a map to mark the locations of the bins which in turn would be passed to Guy Riddoch the Area Co-ordinator for Eastleigh.
