

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT  
PARISH COUNCIL  
HELD ON WEDNESDAY, 25 JANUARY 2017  
AT CRESTWOOD SCHOOL  
(7:00 pm - 8:40 pm)**

**PRESENT:** Councillor Symonds (Vice Chair in the Chair); Councillors Bain, Barham, Betts, Carney, Freemantle and Clarke

Apologies for absence were received from Councillor Sollitt

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34. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared a Disclosable Pecuniary Interest in agenda item 4, Allotment Update, because her husband rents an allotment from the Council.

Councillor Mrs Kathleen Symonds declared a Disclosable Pecuniary Interest in agenda item 5, PCSO Update, because she works for Hampshire Constabulary.

35. PUBLIC PARTICIPATION

There was none on this occasion.

36. MINUTES

**RESOLVED –**

**That the Minutes of the meeting held on 16 November 2016 be approved and signed as a correct record.**

37. MATTERS ARISING

Councillor Clarke advised that the Vicar at St Peters Church in Boyatt Wood had agreed to hold the OAP tea party on 27 May 2017. He advised that the Council would have to allocate an initial £500 in order to facilitate the event which included; room hire, food and entertainment. He advised that the event would be free to people living in the Parish area and a small charge would be made to those living outside the Parish. The aim was to host 50 people with a maximum of 100. The event would be advertised in the Borough News, on the Parish website and in the Parish Newsletter.

**Resolved –**

**That £500.00 be allocated to facilitating an OAP tea party on 27 May 2017.**

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38. ALLOTMENT UPDATE

The Allotment Officer reported that the moles continued to be a problem at the Broomhill site. The main concern was that some roads had become very uneven and potentially dangerous to plot holders, risking a turned ankle. She advised that the problem would only get worse without any action. Therefore, it was agreed to seek professional advice to see if there was a solution to the problem. Once a report had been received the Council would be informed.

The Site Representatives at Broomhill had decided to produce a regular newsletter for the tenants. News would include notice of the dates that the working party met, highlighting the mole problem etc. The newsletters would be circulated electronically on an adhoc basis.

The Site Reps at Broomhill had offered a “pruning workshop” session to all tenants. Councillors were welcome to attend if they had any fruit trees that needed pruning.

She advised that an additional member to the Working Party, Peter Martin, was required to be added for insurance purposes Council had to officially note this.

She advised that a replacement for Councillor Bain was required on the Site Representative meeting, as she was no longer able to attend meetings that Councillor Betts could not attend, due to full time work commitments. Members discussed the options and agreed that they would all be available to attend if Councillor Betts was unable to and an email would be sent as early as possible to request attendance.

Due to the average age of Allotment Tenants it had been suggested the Parish Council purchase a defibrillator for the Broomhill site. This could be held in one of the sheds. These can be purchased for as little as £634. The Allotment Officer suggested that Members consider this as an addition to the allotments.

In 2016 it had been agreed by the Parish Council that allotment rents for the Broomhill site would be increased by approximately 12% per year until £50 per plot was achieved. The rent at Lincoln’s Rise site, which does not enjoy the same facilities as Broomhill, would increase every two years by £2.50. The current rent charged by Allbrook and North Boyatt was £31.00 at Broomhill and £30 at Lincoln’s Rise.

**RESOLVED –**

- (1) That all Members be available to deputise at the Site Representative’s Meeting in Councillor Betts absence;**

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- (2) **That Peter Martin be added to the Working Party for insurance purposes;**
- (3) **That more information would be gathered regarding the possibility of purchasing a defibrillator for the Broom Hill allotment Site;**
- (4) **That the Broom Hill rent be increased to £ for 2017/18; and**
- (5) **That the Lincoln's Rise rent remain at £ for 2017/18.**
  - **Broomhill Allotment Site - Increase rent by £4, to £35 per plot, from 1 October 2017.**
  - **Lincoln's Rise Allotment Site - No increase in 2017**

39. PCSO UPDATE

PCSO Mike Smith introduced himself to the Meeting, he advised that there had been 60 incidents reported since the last meeting of which; 24 occurrences related to anti-social behaviour five of these were doorstep knock and runs and egging in the Lawn Road area. Several of the youths involved were referred to the anti-social behaviour panel. 30 assaults had taken place in the area but the majority of those were school children on school grounds but because they were outside the school grounds they were considered as assaults. There had been four burglaries of which one was a dwelling and the other were shed break ins. There were also 13 cases of criminal damage which was generally damage to parked cars and fences. This was linked to the Lawn Road area and suspects had been caught.

Councillor Clarke reported that there had been several incidents of dangerous parking in Pitmore Road on the bend near the Aviary Fields an education campaign by the previous PCSO which had a short term impact. He advised that there was a Traffic Regulation Order that was imminent; however this could take some time to implement. PCSO Smith advised that he would keep an eye on the area and perhaps use some educational leaflets to advise people they were parked inconsiderately.

Councillor Freemantle asked how many of the 60 incidents had occurred in the Allbrook and North Boyatt Parish Area. PCSO Smith advised that due to the way the Police were divided into areas it would not mirror the warded and Parish areas. The Police were divided into Eastleigh central, east and west, central north, central central and central south. He advised that Allbrook came under the central north area.

Councillor Clarke suggested that due to the Parish Council making a contribution to the PCSO funding that justification was needed for the expenditure. PCSO Smith advised that he would prioritise Pitmore Road

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parking issues and would aim to attend as many Parish meetings as possible.

A member of the public reported that she had received a phone call suggesting that she had a parcel for collection and was then asked for her 16 digit visa number. PCSO Smith advised that there were two operations that were dealing with fraud and working closely with trading standards. Anyone who received calls like that should contact the non-emergency Police number 101.

Councillor Symonds suggested that any hints and tips surrounding fraud and vulnerable people should be put in the Parish Newsletter. PCSO Smith agreed to send the Clerk some information for the Newsletter. She felt that the PCSO's were well worth the money and thanked PCSO Smith for his update and feedback.

#### 40. LOCAL PLAN UPDATE - COUNCILLOR BETTS

Councillor Betts updated Members on the position of the Local Plan having attended a briefing at Eastleigh Borough Council on 14 December 2016 and the Eastleigh Borough Council Meeting on 15 December 2016. Members discussed the update on the Local Plan process but felt it wasn't appropriate to comment on specific sites at this time.

Councillor Betts was thanked for attending the Briefing on behalf of the Parish Council.

#### 41. ALLBROOK MEADOW UPDATE - COUNCILLOR BETTS

Councillor Betts advised that he had visited the Allbrook Meadow site on 19 January 2017 with Kitty Budden and Dave Bowen from the Borough Council and a representative from Bargate Homes. The boundary had been repegged as this had been encroached by several of the new residents, the boundaries would then be reinstated. On 24 January 2017 the horse trough was moved onto the site. Work to progress the site and make it safe for public use was ongoing. There were several snagging issues that needed to be completed before this could happen:

- Debris to be removed;
- Play area to be completed;
- Lych gate to be secured; and
- Entrance to be gravelled.

There had been some flooding to some of the gardens so French drains had been installed leading to Sustainable Urban Drainage Site (SUDS). New shrubs and trees would need to be planted as the original ones had died so the new contractors would be pursuing this.

He advised that Bargate would only do what they had been asked to do so there would be some issues that the Parish/Borough Council would be

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responsible for. A full site sweep would be necessary and it was hoped that the grass would be cut and metal rods removed in March/April in order that the site could be opened in May 2017. The nature board was underway and a Parish noticeboard would then need to be purchased for the lych gate. Members felt that a history board relating to the history of the horse trough would also be useful.

A gate for pedestrian access had been installed at the access from the new development a vehicle gate was also there but was locked and only to be used for maintenance to the site.

Councillor Symonds thanked Councillor Betts for the update.

**RESOLVED –**

**That the report be noted.**

42. BUDGET AND PRECEPT

Members discussed the budget for the forthcoming financial year. It was noted that with the increase in allotment rent at the Broom Hill site it was hoped that the Allotment budget could be decreased again next year. Members agree that there should be no increase to the precept this year.

**RESOLVED –**

**(1) That the Budget for 2017/18 be agreed; and**

**(2) That the Parish precept be set at 0% increase.**

43. CLERK'S REPORT

Members considered the report of the Clerk which gave details of the Parish facebook page, Newsletter, payroll services and future meeting dates. Councillor Clarke had set up a Facebook page for the Council asked that other Members contribute to its content. Members were asked to use the site on behalf of the Parish Council in order to keep Parish Residents informed. The Clerk advised that she was attending a Social Media training session on 26 January 2017 and would feedback to Members what was discussed.

The Clerk advised that distribution for the newsletter would not be possible as it was well below the threshold for the number of deliveries required. Members agreed that they would share the delivery between them as it would only be 100 leaflets each. The Clerk was asked to get some quotes for printing the newsletter and report back to the next meeting.

The Clerk advised that she had been informed that the Borough Council would no longer be able to provide payroll services and had given formal notice to end the contract with the Parish as of 31 March 2017. Due to the

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timescales involved the Clerk requested that she be allowed to continue the research and once this is complete an email would be sent to all Members for a decision as it was possible that it would need to be in place by the next meeting.

The Clerk suggested the following dates for next year's meetings:

- 17 May 2017 (AGM)
- 26 July 2017
- 20 September 2017
- 29 November 2017
- 31 January 2018
- 28 March 2018

**RESOLVED –**

- (1) That the position with the Parish Council's Facebook page be noted;**
- (2) That the Clerk would investigate further options for printing the Parish Newsletter;**
- (3) That Members would help to deliver the Parish Newsletter;**
- (4) That investigation into future payroll services be approved and the decision be delegated to Members via email; and**
- (5) That the meeting dates for 2017/18 be noted.**

44. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued and budget monitoring. Members agreed to endorse all cheques presented in the report as listed below:

100349	T Whapshare Key Deposit Return	£20.00
100350	Eastleigh Borough Council Nov Salaries	£532.87
100351	David Biddlecombe Key Deposit Return	£20.00
100352	D Taylor Accountancy Fees	£240.00
100353	Eastleigh Borough Council Dec Salaries	£532.87
100354	Winchester Garden Machinery Mower belt	£18.00
100355	Eastleigh Borough Council BH Rat treatment	£63.50
100356	Eastleigh Borough Council Jan Salaries	£532.87
100357	D Ward Mower Service	£78.00
100358	L Greenslade Office Allowance	£87.50
100359	A Thorne Office allowance expenses	£76.18

Total £2,201.79

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**RESOLVED –**

- (1) That authority be given for the payment of cheques 100349 – 100359; and**
- (2) That the budget monitoring statement and Council's financial position be noted.**

45. DATE OF NEXT MEETING - 29 MARCH 2017

It was confirmed that the next meeting would be held on 29 March 2017 at 7pm in Crestwood School.

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