

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT
PARISH COUNCIL
HELD ON WEDNESDAY, 30 JULY 2014
AT CRESTWOOD SCHOOL
(7:00 pm - 7:55 pm)**

PRESENT: Councillor Mrs Sollitt (Chair); Councillors Symonds, Carney, Freemantle and Trenchard

Apologies for absence were received from Councillors Bain, Barham and Betts

13. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared an Interest in agenda item 4, Allotment Update, agenda item 5, Rent Increase Report and agenda item 6, Allotment Tenancy Agreement, because her husband rents an allotment at Broomhill Allotment Site.

Councillor Mrs Kathleen Symonds declared a an Interest in agenda item 7, PCSO Update, because She works for Hampshire Constabulary

14. MINUTES

RESOLVED –

That the Minutes of the meeting held on 11 June 2014 be approved and signed as a correct record.

15. RENT INCREASE REPORT

Members considered the report of the Allotment Officer that sought agreement to increase the rent for the Broomhill and Lincoln's Rise allotment sites with effect from 1 October 2014. The current rental charges had not been increased since the Parish Council took ownership of the allotments in 2010. Members were advised that the Lincoln's Rise site did not benefit from the same facilities as the Broomhill site. A £2.50 increase per plot was proposed for both sites in 2014 with a further increase in 2016 a percentage to be agreed at that time.

Members agreed that a rental increase was necessary and that it seemed a reasonable request to gradually raise the rent in order to help towards the maintenance costs.

RESOLVED –

That with effect from 1 October 2014 allotment rent be increased, as follows:-

Broomhill – a rent increase of £2.50 per plot (still subject to a 50% reduction for existing tenants aged 60 over), representing a 10% increase in 2014, and a further percentage increase in 2 years time, to be agreed in 2016; and

Lincoln’s Rise – a rent increase of £2.50 per plot (still subject to a 50% reduction for the existing tenants aged 60 and over) in 2014 and every two years thereafter.

(Note: Councillor Symonds declared an interest in this item and did not vote thereon.)

16. ALLOTMENT TENANCY AGREEMENT

Members considered the report of the Allotment Officer that set out the new Parish Council Allotment Tenancy Agreement. The Agreement had to be updated because the current tenancy agreement was still in Eastleigh Borough Council’s name the previous owners of the Allotment Site. Members were asked to adopt the new agreement in order that it could be sent out with the 2014/15 rent invoices.

After some discussion it was agreed that an additional condition should be added to the agreement which requested a £100 deposit from new tenants wishing to erect a structure for keeping hens or rabbits. The £100 would be refundable at the end of the tenancy, provided the structure had been removed and the allotment plot left to the satisfaction of the Council. It was noted that the charge would not apply to existing tenants who have hen/rabbit structures.

RESOLVED –

That the Tenancy Agreement be adopted subject to the additional condition that new tenants who wish to erect a structure to keep hens/rabbits would pay a £100 deposit to be refunded at the end of the tenancy provided the structure was removed and the plot left to the satisfaction of the Council.

(Note: Councillor Symonds declared an interest in this item and did not vote thereon.)

17. PCSO UPDATE

There was no PCSO in attendance on this occasion.

Councillor Symonds suggested that should would make contact with Hampshire Constabulary in order to invite an officer to attend the next meeting to explain the current changes that were happening within the Police force.

18. MATTERS ARISINGAudit Update

The Clerk confirmed that she had delivered the final accounts to BDO the external auditors and was awaiting their report.

Land East of Pitmore Road - Planning Application

The Clerk confirmed that the Application for the land east of Pitmore Road had been granted permission by the Borough Council. The Chair advised that although the Parish Council had been criticised at the Borough Council meeting she felt that it was unfair and that many discussions had taken place about the planning application and the local plan allocations and that residents had been given opportunities to see the application on several occasions through meetings and seminars. The Parish Council also made comments to the Planning Department in relation to the application but these were not read out at the Borough Councils Committee Meeting on 15 July.

Allbrook Horse Trough

The Clerk reported that the Parish Council was in possession of the Allbrook Horse Trough and it was with thanks to Bam Nuttalls who had picked it up and were now storing it until we can find its final resting place. It was hoped that the land gifted to the Parish Council east of Pitmore Road would be a good location.

Itchen Navigation Pathway

The Chair advised that she had been asked if a sign could be put up the Allbrook side of the railway bridge as it was a very dangerous place to cross. She suggested she would email the Area Co-ordinator at the Borough Council to see if this could be done.

19. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued and budget monitoring. Members agreed to endorse all cheques presented in the report as listed below:

Chqs for Endorsement - Parish Account

168	Mobile Mini UK Ltd <i>Container Hire (Mar/Apr/May)</i>	£102.96
169	<i>Eastleigh Borough Council Wages (May14)</i>	£454.18
170	HALC <i>Affiliation Fees</i>	£396.00

171	<i>Eastleigh Borough Council Wages (Jun14)</i>	£454.18
172	<i>Community First Parish Insurance 2014/15</i>	£684.14

Chqs for Approval - Parish Account

173	<i>David Ward Allotment Expenses</i>	£141.60
174	<i>N Exelby Allotment Expenses</i>	£9.01
175	<i>Amy Thorne Clerks Expenses</i>	£64.50
176	<i>Eastleigh Borough Council Wages (Jul14)</i>	£454.18
177	<i>Mobile Mini UK Ltd Container Hire (Jun/Jul 14)</i>	£34.32
178	<i>J K Murray Internal Audit fees</i>	£275.00

RESOLVED –

That authority be given for the payment of cheques 168 – 178.

20. DATE OF NEXT MEETING WEDNESDAY 24 SEPTEMBER 2014

It was confirmed that the next meeting would be held on Wednesday 24 September 2014 at 7pm in Crestwood School.

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