

# ALLBROOK PARISH COUNCIL

*Parish Clerk*

Carly Grainger, PO Box 1724, Southampton, SO18 9HX

Telephone: 02380 444 896

E-mail: allbrookparishcouncil@gmail.com

---

19<sup>th</sup> January 2011

**To: All Members of the Council**

## **NOTICE OF MEETING**

*Meeting:* COUNCIL MEETING

*Venue:* Otterbourne Village Hall, Cranbourne Drive, off Main Road,  
Otterbourne

(John and Betty Mobbs Room)

*Date:* Wednesday 26<sup>th</sup> January 2011

*Time:* 7.00 pm

## **AGENDA**

1. APOLOGIES FOR NON-ATTENDANCE  
*All Members should inform the Parish Clerk of their inability to attend no later than one working day before the meeting.*
2. DECLARATIONS OF INTEREST  
*Members are asked to declare any interests they may have in relation to items on the agenda for this meeting.*
3. PUBLIC PARTICIPATION  
*Members of the public are invited to ask questions or make statements during this session.*
4. MINUTES OF THE MEETING OF THE ALLBROOK PARISH COUNCIL HELD ON 24<sup>th</sup> NOVEMBER 2010
5. MATTERS ARISING
6. CHANGE OF NAME  
*To inform the Parish Council that Eastleigh Borough Council has approved the change of name to Allbrook and Boyatt North Parish Council.*
7. DEVELOPERS' CONTRIBUTIONS  
*To consider possible projects to be funded from developers' contributions.*
8. PARISH WEBSITE  
*To consider content for the Parish Council's website.*

9. POLICE COMMUNITY SAFETY OFFICER (PCSO)  
*To consider part funding of a PCSO.*
10. ADVERSE WINTER WEATHER  
*Update on Hampshire County Council's response to the adverse weather.*
11. DATES AND VENUES FOR 2011/12 PARISH COUNCIL MEETINGS  
*To consider potential dates and venues for Parish Council meetings in 2011/12.*
12. CORRESPONDENCE  
*To consider any correspondence that has been received since the last meeting.*
13. FINANCIAL MATTERS
  - a) Budget Monitoring to 19<sup>th</sup> January 2011
  - b) Expenditure  
*Balance statement and payment schedule*
  - c) Clerks Salary and expenditure
14. DATE OF NEXT PARISH COUNCIL MEETING  
*Wednesday 23<sup>rd</sup> March 2011 at 7pm in Otterbourne Village Hall*

**A MEETING OF ALLBROOK PARISH COUNCIL  
WAS HELD ON 24 NOVEMBER 2010  
AT OTTERBOURNE VILLAGE HALL AT 7PM**

**PRESENT:** Councillor Wall (Chairman), Councillor Hawes and Councillor Mrs Evans

**46. CLERK TO THE COUNCIL**

Miss Carly Grainger was confirmed by the Council as Parish Clerk to Allbrook Parish Council. The Council welcomed Miss Grainger to her first Parish Council meeting.

**47. APOLOGIES**

Apologies for inability to attend the meeting were received on behalf of Councillor Smith and Councillor Mrs Calder.

**48. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**49. PUBLIC PARTICIPATION**

The following matters were raised in this session:

*Allotments:* The Chairman advised the Council that the legal takeover of Broomhill and Lincolns Rise Allotments had not yet been formalised. The Council sought to organise a cooperative management system that would benefit all parties, once Allbrook Parish Council owned the allotments. Furthermore the Chairman stated that the Council did not intend to raise the rent for the allotments and hoped in due course, to reduce the rent. Mr Baker and Mr Exelby introduced themselves to the Council as representatives from Broomhill and Lincolns Rise allotments respectively. Mr Norman welcomed the Chairman's statement regarding rent and wished to make the following propositions to the Council, that:

- rent rise with inflation as agreed with the Eastleigh Allotment Association;
- the discount for over 60's remain at 50%;
- the site representatives retain the free plot of land awarded to them for their services;
- the Parish Council considered changing the contract for maintaining the machinery on the allotments to another company;
- the water charges are charged by the amount used and not a flat rate (it was confirmed that the pipes are metred and that this could be a viable option);
- the Parish Council pay for the petrol to run the mower to cut the grass on the public footway as Eastleigh Borough Council had done so. It was estimated that 15 litres was used a year, which equated to approximately £15. It was noted that this was specific for Lincoln Rise Allotment only; and
- the clerk write to the houses whose gardens back onto the public footpath at Licoln Rise allotment and request that they continue to maintain any hedges that back onto the public footpath.

Mr Bacon also welcomed the approach the Parish Council had adopted with the allotments and requested that a large mower was purchased for the Broomhill Allotments. Both

representatives welcomed Councillors and the Parish Clerk to visit the allotments.

**50. MINUTES OF THE MEETING OF THE HOUSING BOARD HELD ON 29 SEPTEMBER 2010**

RESOLVED: That the Minutes of the meeting held on 29<sup>th</sup> September 2010 be approved and signed by the Chairman as a true and correct record.

**51. MATTERS ARISING**

There were no matters arising.

**52. NAME OF THE PARISH COUNCIL**

Members considered a verbal report by the Interim Parish Clerk on this topic. The report referred to the request of a local resident for the name of the Council to be changed to reflect the inclusion of the northern part of Boyatt in the parish. Since the last Council meeting on 29<sup>th</sup> September 2010 the Council had made a request to Eastleigh Borough Council for the name of the parish to be changed to 'Allbrook and North Boyatt'. Eastleigh Borough Council requested that the change of name be put out for public consultation, which was duly done by the Interim Parish Clerk in the Borough Newsletter, the deadline set for 3<sup>rd</sup> December 2010. To date, the Council had received four responses. Three opposing the name change and one supporting it (attached to minutes as appendix 1). Councillor Hawes expressed the residents of North Boyatt's enthusiasm for the name change. Councillor Evans aired her concern on the low response to the public consultation. The Council concluded that the Parish Council would still support the change of name, subject to no high volume of opposition received before the deadline. The Interim Parish Clerk noted that the Parish Council did not have the power to change the name and that Eastleigh Borough Council would decide at the Full Council meeting on 16<sup>th</sup> December 2010.

RESOLVED: That, the Parish Council still support the request made to Eastleigh Borough Council for the name of the parish to be changed to 'Allbrook and North Boyatt', subject to the final results of the public consultation.

**53. PLANNING APPLICATION O/10/67643 (Proposed 'shared care' dementia living scheme on land adjacent to Penarth House, Winchester Road, Otterbourne Hill)**

Members considered the amended plans produced by the Pegasus Planning Group. Councillor Wall stated that he would not give an opinion on this matter due to being an Eastleigh Borough Council Councillor. The Interim Parish Clerk advised the Council that Otterbourne Parish Council did not oppose the application and offered free access onto the open space the land backs onto. The Council was unable to unanimously support the application, as there were concerns that the building would set a precedent on building on open land and that the amendments to the plan were not significant. However, the Council agreed that they would consider acquisition of the open space for a commuted sum.

RESOLVED: That,

- a) the Council could not unanimously support the application; and
- b) the Parish Council would consider acquisition of the open spaces for a commuted sum.

#### **54. REPORT ON OUTCOME OF PARISH TOUR**

Members discussed the outcome of the Parish tour held on Sunday 7<sup>th</sup> November 2010. Members agreed that it was a very useful tour and helped them to appreciate the boundaries and important features of the Parish.

#### **55. DEVELOPERS' CONTRIBUTIONS**

The Interim Parish Clerk presented a report on Developers' contributions. The Clerk advised the Council that £30,375.85 was available in the Allbrook Parish area as of October 2010. He advised that Members needed to provide a prioritised and costed list of community projects that could be funded from developer's contributions. Councillors suggested that they would speak to local residents to gauge what projects would be desirable. The Chairman suggested that the Parish Clerk contact Otterbourne Parish Council to see if there were any joint projects that could be developed through developers' contributions.

RESOLVED: That,

- a) Members would consult residents as to ideas for projects to be funded by developers' contributions; and
- b) the Parish Clerk would contact Otterbourne Parish Council to investigate whether there were any joint projects that could be funded by developers' contributions.

#### **56. GRANTS POLICY**

The Interim Parish Clerk presented a report on a suggested grants policy for the Council. Councillors discussed their desire for grants only be given to projects as a one off sum and not for revenue and that the grant should make a difference to the community. The Council agreed that they would adopt the scheme proposed by the Interim Clerk.

RESOLVED: That, the Parish Council adopted the grants policy.

#### **57. APPOINTMENT OF INTERNAL AUDITOR**

The Interim Parish Clerk presented a report on the appointment of an internal auditor. Three independent auditors were suggested. The Council was advised that the appointment of the internal auditor would only be for one financial year and the auditor could be reviewed after that time. The Council agreed that they would choose the cheaper option this year and review this choice, if necessary, after the next financial year.

RESOLVED: That, the Parish Council appointed John Murray as the internal auditor for Allbrook Parish Council for the financial year 2011/12.

#### **58. PARISH WEBSITE**

The Interim Parish Clerk presented a verbal report on the Parish website. He advised the Council of three different organisations that provided websites, which the Council could use: Hampshire County Council, Talk Listen Communicate (TLC) and E Mango. Hampshire County Council's website was free, but would involve the Parish Clerk maintaining the site. While TLC and E Mango would charge for the set-up of the website and then a further maintenance fee each month. However this included maintenance of the site and their professional expertise. The Parish Clerk noted that she was happy to maintain a website as she had prior experience of this. The Council discussed the fact that a large website was no necessary, but it was essential to have some presence on the internet for members of the public to access information about Allbrook Parish Council. The Council agreed that Hampshire County Council's website provision would be the best and that the Clerk should organise this to be set up.

RESOLVED: That, the Parish Clerk set up a website from Hampshire County Council.

## **59. BROOMHILL AND LINCOLN'S RISE ALLOTMENTS**

The Council authorised the signing of the formal transfer deeds for Broomhill and Lincoln's Rise Allotments. The formal transfer deeds for Broomhill Allotment were not yet available due to an issue with a piece of land. But they would be brought to the next full Council meeting to be signed.

RESOLVED: That, the Council authorised the signing of the formal transfer deeds for Broomhill and Lincoln's Rise allotments.

## **60. CORRESPONDENCE**

*Traffic at Boyatt Lane:* The Council had received an email from Mrs J Philebrown concerning an increase in traffic at Boyatt Lane and poor road surface condition (attached to minutes as appendix 2). The Members agreed that as Mrs J Philebrown does not live in the Parish that it would be inappropriate for a meeting solely with the Parish Council.

AGREED, that the Parish Clerk would facilitate a meeting between Mrs J Philebrown, a member of Allbrook Parish Council, Highways and Winchester City Council.

*Review of Mobile Library Service:* Members were advised that the Mobile Library Service was reducing its service (attached to minutes as appendix 3).

*Safe, Warm and Secure:* Members were advised that a 6 month pilot was under way, run by Hampshire County Council, The Shore Trust and Age Concern in Eastleigh, New Forest and Test Valley areas (attached to minutes as appendix 4). It sought to provide information for older people on what help is available to keep them safe, warm and secure. Members noted that further information and leaflets were to be circulated soon.

## **61. FINANCIAL MATTERS**

*Budget Monitoring:* The Interim Parish Clerk tabled a paper on the budget up to 24<sup>th</sup> November 2010 (attached to minutes as appendix 5). It was agreed that a budget monitoring paper would be presented by the Parish Clerk at every full Council meeting.

RESOLVED: That,

- a) the schedule was noted by the Council; and
- b) the Parish Clerk present a Budget Monitoring Paper to every full Council Meeting.

*Expenditure:* The Interim Parish Clerk tabled a paper on expenditure, which detailed cheques for endorsement and new cheques to be issued (attached to the minutes as appendix 6). Members agreed to endorse all cheques presented in the report.

The Interim Clerk also advised Members that Allbrook Parish Council's bank account is still in Eastleigh Borough Council's name. The Parish Clerk would set up a bank account in Allbrook Parish Council's name in due course.

RESOLVED: That,

- a) cheque 5 – 11 were endorsed by the Council;
- b) the Council agreed to the payment of cheque 12; and
- c) the Parish Clerk would set up a new bank account in the name of Allbrook Parish Council.

*Draft Budget:* The Interim Parish Clerk advised Members that the Council was on target for its projected end of year figure. They were also advised that setting the precept at the current level would be advisable as long as there were no additions to the budget.

Police Community Safety Officers (PCSO's) were discussed by the Council. As discussed at the last Council meeting, Police had withdrawn funding for PCSO's and Allbrook Parish Council, along with all Parish Councils, had been requested to partly fund PCSO's in their area. Members were advised that for Allbrook Parish Council they would be requested to fund one third of an officer at an approximate rate of £2,350 per year. Councillors were concerned that they did not want to agree to funding PCSO's until further details of the scheme, including the amount of funding, was disclosed. Members provisionally agreed to fund PCSO's subject to service details. The Chairman suggested that a PCSO officer attend the next Parish Council meeting.

The Chairman requested that he did not receive any allowance and that it be removed from the draft budget.

Members discussed whether there was any need for Members' Allowance. The Council agreed that Member's did not require a regular allowance, but would be reimbursed for any specific task where they have incurred a cost.

Members agreed to set up a special fund to make provisions for future services and agreed on an initial contribution of £2500 in 2011/12.

Council agreed to freeze the precept for 2011/12.

RESOLVED: That,

- a) Members provisionally agreed to fund one third of a PCSO officer in Allbrook Parish, funded from the reserve, subject to service details;
- b) the Chairman allowance be removed from the draft budget;
- c) Members agreed that no members allowance be paid for 2011/12;
- d) Members agreed to set up a special fund to make provisions for future services and agreed on an initial contribution of £2500 in 2011/12; and
- e) the Council agreed to freeze the precept for 2011/12.

## **62. CONFIDENTIAL BUSINESS**

RESOLVED, that the press and public be excluded for the following items on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to

the public interest.

### **63. PARISH CLERK**

The Interim Parish Clerk presented a verbal report on the contract details for the newly appointed Parish Clerk. Details of allowances were listed from the contract, which Members approved. The Interim Clerk advised Members that the Parish Clerk had agreed to use her own phone line, telephone and internet connection for Allbrook Parish Council work. The Interim Parish Clerk suggested an allowance of £100 to cover these expenses. The Interim Clerk suggested a PO BOX be set up for the Clerk, so not to advertise her personal address. Members believed this to be a sensible proposition. Members authorised the Parish Clerk to purchase an HP all in one printer and any stationary required to fulfil her role.

RESOLVED: That, the

- a) office and computer allowance be approved;
- b) telephone allowance of £100 a year be approved;
- c) Parish Clerk set up a PO BOX address; and
- d) Parish Clerk purchase the HP all in one printer and any stationary required to fulfil her role.

### **64. THANKS TO THE INTERIM PARISH CLERK**

The Council thanked the Interim Parish Clerk for all his hard work and advice. Members wished him all the best for the future.

### **65. NEXT MEETING**

26<sup>th</sup> January 2011 at 7pm in Otterbourne Village Hall

The meeting ended at 8.35p.m.

CHAIRMAN



## AGENDA ITEM NO. 6

<b>ALLBROOK PARISH COUNCIL MEETING</b>	
<b>DATE OF MEETING:</b>	MONDAY 26 <sup>TH</sup> JANUARY 2011
<b>TITLE:</b>	CHANGE OF NAME
<b>AUTHOR:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>STATUS:</b>	FOR INFORMATION

### **Purpose**

To inform the Parish Council that Eastleigh Borough Council has approved the change of name of the Council to 'Allbrook and North Boyatt Parish Council'.

### **1 Background**

- 1.1 At the Parish Council meeting on 29<sup>th</sup> September 2010, Members agreed to make a request to Eastleigh Borough Council for the name of the Parish to be changed to 'Allbrook and North Boyatt Parish Council'.

### **2 Report**

- 2.1 The change of name was considered at Eastleigh Borough Council's Full Council on 16<sup>th</sup> December 2010. Eastleigh Borough Council approved the change of name (attached to this item as appendix A).
- 2.2 The name change will be effective from 26<sup>th</sup> January 2011.
- 2.3 Eastleigh Borough Council has informed the Secretary of State, Ordinance Survey and the Register General regarding the change of name and intends to place an advert in the Southern Daily Echo. The Parish Clerk has arranged for a notice to be placed in St Matthews and St Paul's Parish Magazines.

<b>Background papers:</b>	Allbrook Parish Council Full Council Minutes 29.09.2010 and 24.11.2010
<b>Appendices/Enclosures:</b>	
Appendix 'A'	Eastleigh Borough Council Full Council Minutes from 16 December 2010
<b>Report Author:</b>	Carly Grainger, Parish Clerk

EASTLEIGH BOROUGH COUNCIL

Minutes of a meeting of the Council held at the Civic Offices, Leigh Road, Eastleigh on Thursday, 16 December 2010 at 7:21 pm

PRESENT:

The Mayor, Councillor Caldwell (Chairman); Councillors Airey, Bloom, A Broadhurst, Mrs Broadhurst, Broughton, Clarke, Craig, Cross, Davies-Dear, Mrs Fraser, Goodall, Grajewski, Holden-Brown, Holes, House, Mrs Hughes, M Hughes, Hughes, Irish, McNulty, Mignot, Moore, Noyce, Olson, O'Sullivan, Pretty, Roling, G Smith, R Smith, Mrs Sollitt, Sollitt, Tennent, Thomas, Thornton, Wall, Mrs Welsh and Winstanley

Apologies for absence were received from Councillors Day, Ingram, Kyrle, Norgate, Scott and Wright

1. MINUTES

**RESOLVED -**

**That the Minutes of the meeting held on 21 October 2010 be agreed as a correct record.**

2. DECLARATIONS OF INTEREST

There were no declarations of interests on this occasion.

3. RECOMMENDATIONS (INCLUDING CALL-INS) REQUIRING DECISION

Consideration was given to the following Minutes:

**(a) Cabinet - 11 November 2010**

CIP Schemes Approval (Minute 344)  
Civic Office Relocation Feasibility (Minute 345)

**(b) Licensing Committee - 9 November 2010**

Review of Licensing Policy 2011-2014 (Minute 360)

**(c) Cabinet - 9 December 2010**

Community Investment Programme - 4 Year Strategy - Approval of Schemes (Minute 420)

Hampshire Senate (Minute 421)

**RESOLVED -**

- (1) That the recommendations contained in Minutes 344, 345, 360 and 420 be agreed; and
- (2) That, with regards to Minute 421, this Council withdraws from the Hampshire Senate, with immediate effect.

4. COUNCIL TAX RESOLUTIONS 2011/2012 - COUNCIL TAX BASE

Consideration was given to the report of the Corporate Director (CFO) and Head of Financial Services which detailed the calculation of the Council's Tax Base for the whole and parts of the Borough's area for 2011/12.

The Council was required by the Local Government Act 1992 to set the Council Tax base for the ensuing financial year (2010/11) by 31 January preceding the start of the new financial year in order that precepting authorities (the County Council, Police Authority, Fire and Rescue and this Council including Parishes) could take this figure into account when making Council Tax precepts on the Collection Fund. The report sought to give Members an indication of how that figure had been calculated.

**RESOLVED -**

- (1) That, in accordance with the Local Authorities (Calculation of Taxbase) Regulations 1992 as amended, the amounts calculated by Eastleigh Borough Council as its taxbase for the whole of the area and for the parts of its area for the 2011/2012 financial year, which include the effect of discounts on second homes at the statutory minimum of 10%, be as listed below:

Parish/Town Council/Area	Band D Equivalent	Bad Debt & Valuation Adjustment	Local Taxbase
<b>Whole Area</b>	45,043.82	675.67	44,368.15
<b>Non Parished Area</b>	7,328.58	109.93	7,218.65
<b>Allbrook</b>	630.34	9.46	620.88
<b>Bishopstoke</b>	3,434.99	51.52	3,383.47
<b>Botley</b>	1,964.05	29.46	1,934.59
<b>Bursledon</b>	2,305.27	34.58	2,270.69
<b>Chandler's Ford</b>	9,334.46	140.02	9,194.44
<b>Fair Oak and Horton Heath</b>	3,724.56	55.87	3,668.69
<b>Hamble Le Rice</b>	1,958.98	29.38	1,929.60
<b>Hedge End</b>	7,381.19	110.72	7,270.47
<b>Hound</b>	2,529.72	37.95	2,491.77
<b>West End</b>	4,451.68	66.78	4,384.90

**(local taxbase figures rounded to 0.01)**

- (2) That the report of the Corporate Director (CFO) for the calculation of the Council's taxbase for the whole and parts of the area for the year 2011/2012 be approved; and**
- (3) That the Corporate Director (CFO) be delegated to agree a schedule of instalments by which all precepts (including the Council's own demands) on its Collection Fund are intended to be paid in accordance with Regulations made under Section 99 of the Local Government Finance Act 1988 (as substituted into this Act by Section 24 of the Local Government and Finance Act 1992).**

5. AMENDMENT TO THE CONSTITUTION

Consideration was given to the report of the Head of Legal and Democratic Services regarding a request by the Procurement Executive Group to amend the Council's Constitution. The proposed amendment made it a requirement for all tenders over £50,000 to be advertised through the Business Portal.

**RESOLVED -**

**That the Constitution be amended to require all tenders over £50,000 to be advertised on the Business Portal, with exceptions to be approved by the Head of Legal and Democratic Services.**

6. ALLBROOK PARISH COUNCIL - REQUEST TO CHANGE NAME

Consideration was given to the report of the Head of Legal and Democratic Services concerning a request received from Allbrook Parish Council to change its name to Allbrook and North Boyatt Parish Council to better reflect the area it represents.

**RESOLVED -**

**That Allbrook Parish Council's request to change its name to Allbrook and North Boyatt Parish Council be agreed.**

7. CABINET STATEMENTS

Councillor Airey, Cabinet Member for Transport and Streetscene, advised Members that during the recent snowfall, 25 Council staff were involved in using approximately 27 tonnes of salt and grit to top up salt and grit bins and clearing snow and ice on behalf of Hampshire County Council. He thanked the StreetScene staff for all their hard work during the bad weather.

Councillor Airey and Councillor House had a conducted tour of the work at the multi-storey car park that had been undertaken to date. The

refurbishment covered concrete repairs, repainting the car park bays and stairwells, improved energy efficient lighting, CCTV upgrade, clearly defined walkways, improved signage and the installation of a “pay on foot” parking system. He was impressed by the much safer feel to the areas which had been completed. The project was running on budget and on schedule – very much a “good news” story.

The car club had successfully completed its first year. It had been used by staff for 1532 hours and had 542 bookings. Vehicles had travelled 10,321 miles and 80 casual users had become members of Common Wheels. Additionally 4 residents had signed up and regularly used the vehicles during the evenings and at weekends. [Figures were based on Jan 2010 to October 2010.]

With regards to Safer Routes to School, Councillor Airey advised that the Council had secured an additional £15 000 from Hampshire County Council to provide secure cycle parking at Crestwood School and funding for feasibility work in Hedge End, West End and Botley (footpath upgrade off Maunsell Way to Nelson Gardens) and in Chandler’s Ford and Hiltingbury (Winchester Road off road cycle route from Thornden School to Merdon Avenue). These schemes were raised through the Crestwood and Wellstead school travel plans.

Finally, Councillor Airey advised Members of the Volunteer Cycling Buddies/Cycles for All Launch Event on Saturday 18<sup>th</sup> December. The event would start at 10.00am with an induction session for volunteers and the launch event starting at 12.00noon finishing at 4.00pm, all at the Pavilion-on-the-Park. The cycle buddy volunteers were to aid the disabled on a regular basis. The Pavilion-on-the-Park was selected to host the event because of the proposed development of a mile long cycle track on the old golf course. The project was supported by Eastleigh Disability Leisure and Access Group and Eastleigh Youth Trust.

Councillor Bloom, Cabinet Member for Environment, reminded Members that the timetable for the Christmas waste collections had been delivered to every household in the borough. The details were also on the Council’s website and displayed at Parish Council offices. Cllr Bloom advised that collections could be affected by the ongoing bad weather. In addition, crews were helping with snow clearance and gritting.

Councillor Bloom also advised that following the festivities, real Christmas trees could be taken to one of 11 sites in the borough for chipping. Details of the sites were on the Council’s website. With regards to wrapping paper, it was generally agreed that paper wrapping could be recycled but any wrapping that contained foil should be disposed of in the ordinary waste bin.

It was expected that there would be an increase in the amount of waste generated at this time of year so the first two collections following Christmas would allow for additional side waste to be collected.

Finally, Councillor Bloom requested that shoppers gave consideration to the amount of packaging that came with the gifts that they intended to buy.

Councillor Mrs Fraser, Cabinet Member for Health, advised that the Council had been extending the scope of STAR and its influence. Officers had been liaising with Parish Councils, who had their own web pages on alcohol and providing advice. The idea was to get all Parish Councils to adopt this approach. There had also been involvement with children's centres using the drug box, which was an interactive education tool to provide information for parents.

During Alcohol Awareness week there were over 300 parents using the system at one site. The volunteer network had been extended so that now there were 20 young people spreading key health messages and helping run events.

The Public Health White Paper had now been published. It was a step in the right direction but did not contain enough clarity about the role of District Councils. The Council was making strong representations to the Government to extend the influence of health and well-being boards to two tier authorities. As always, the Council was trying to be ahead of the game and re-focusing its partnership to set up new links with GP groups. GP groups were being actively consulted regarding what they saw as key issues in their area.

Councillor Mrs Fraser then advised that the new Area Public Health Consultant was Clare Simpson and would be working with Eastleigh Borough Council. Ms Simpson replaced Christine Jackson.

With regards to Community Safety, overall crime was down by 8% and detections were up. A number of major initiatives were taking place in the Borough to send key messages to prevent theft from motor vehicles and included visits to station car parks. There was a lot of publicity about the Town Crier who got an amazing reception in the Town Centre. This covered key messages on health, drinking sensibly messages, and prevention of purse theft protection of property, etc.

In the run up to Christmas, the key focus had been on staying safe when out enjoying festivities.

Councillor Roger Smith, Cabinet Member for Communities, advised that a successful Youth Conference was hosted in the Civic Offices in November and the theme was alcohol awareness. The six schools and one college split up into workshops and came back with some great ideas which the Council's officers were following up. There was then a question and answer session with the Rt Hon Chris Huhne MP, police officers, the Fire Chief and Hampshire County Council Drugs Team. Questions included topics such as climate change, drink and drug abuse and finance. This proved to be very useful for all.

The Council also had 14 Play Champions from local schools who helped out at community events.

The first Eastleigh Inter Faith forum meeting was held in Eastleigh to mark inter-faith week and was attended by 35 people.

Councillor Winstanley, Cabinet Member for Housing and Customer Services, advised that several Councillors had expressed concerns over effects on Eastleigh residents of coalition government changes to both housing and Housing/Council Tax benefits. Therefore staff, Tony Hall and Loraine Radford presented papers to the Community Wellbeing Scrutiny Panel at a recent meeting on these changes and their likely effects on local residents. Councillor Winstanley recommended that interested Members who missed the Panel meeting should access these papers on the Council's website.

Both papers covered the headlines announced so far but said that details were still awaited. Once all the details have been received there was the intention to either have further reports to Community Wellbeing Scrutiny Panel or as an information seminar for Members as all councillors, not just those on Community Wellbeing Scrutiny Panel, and also the Parish Councillors in Eastleigh Borough as training.

Councillor House, Cabinet Member for Regeneration and Resources, gave an update on the provisional grant settlement. There had been much media debate on this issue and it was regrettable that information from the Government did not set out a clear and transparent position.

In bringing forward proposals for the Council's grant for next year, Government had firstly reduced funding for the transfer of £926,000 concessionary fares to the County Council, and removed £45,000 funding allocated for work on private sewers. This took the revised base grant down from £7,767,000 to £6,796,000. It was unclear how the Government had calculated the transfer of concessionary fares – the amount was around £80,000 more than had been estimated.

So from the revised base of £6,796,000, there were then a series of deductions to reach the new 2011/12 grant.

First was the spending review deduction of £581,000. A further £298,000 was lost as the Government had an arrangement that limited the maximum reduction of grant applied to any authority to what they called a "floor". Councils had the amount that they would fall below the floor in grant made up by taking more from other councils that had not hit the floor. In simple terms this meant £298,000 of grant that would have come to the Council went to other places around the country.

There was then a further deduction of £150,000 that the Council would get back if it froze council tax next year. With other minor changes the grant came down to £5,797,000 – almost a £2m reduction year on year, or £1m excluding concessionary fares.

The Council's Corporate Director (CFO) sent a summary of this information around to councillors earlier in the week, with an unresolved question of how the Government, in calculating its figures for what they described as the Council's "Revenue Spending Power", had stated that the Council received £8.3m in council tax income when in fact it received £5.9m. What Ministers had done was to include all town and parish council precepts as if they were this Council's spending. This distorted figures for almost all district councils and many all-purpose councils around the country, making the "Revenue Spending Power" figures almost worthless. This lack of transparency was being taken up with Ministers and officials as it did central Government's reputation no good at all to hide behind inaccurate data.

So, this Council had a 14.7% cut in grant next year, and a need to find savings of over £1m. This sounded and felt a very large figure. But the positive news was that the long-term efficiency and savings strategy that had been running, together with the work carried out over the summer, meant that the Council could recommit to a council tax freeze next year, and gave a clear message that although spending would be tight, the Council would not look for cuts in services.

Work on budgets for next year was underway, and would come forward in February to Cabinet and Council as usual.

The Council was permanently on the look out for efficiencies, and councillors had the opportunity to contribute to this. It had already been announced and actioned that there would be an allowances freeze for this year and next. A 5% cut in basic allowances for the next two years had also been volunteered by cancelling the held-back allowance paid on completion of training.

Councillors said too that the effectiveness of the Council's scrutiny arrangements would be evaluated to see if further savings could be made. For February's Council meeting proposals would be brought forward, to implement next spring, the merger of four scrutiny panels into two. This would make savings in administration, in senior officer time, and reduce the number of special responsibility allowances.

The timing of Cabinet and Council meetings next year had also been looked at, and a number of changes were proposed to make timetabling more efficient. This included deleting January's Cabinet and Council meetings, moving the July meeting from 21 July to 14 July, and moving the 29 September meeting to 13 October. This would give a more even pattern of meetings through the year and meant there was less chance of changing meeting dates or cancelling meetings during the year.

This year's training programme had now been completed. Not every member completed all elements of the training programme, each session of which was offered at least five times. A line had been drawn under this



now. The Council could not allocate more and more staff time to this issue.

8. MEMBERS' QUESTIONS

There were none on this occasion.

9. RESOLVED ITEMS - FOR NOTING AND QUESTIONS ONLY

**RESOLVED -**

**That the Minutes of the following meetings be received:**

**Cabinet – Thursday 11 November and Thursday 9 December;**

**Audit and Risk Management – Tuesday 30 November 2010;**

**Licensing Committee – Tuesday 9 November 2010;**

**Joint Meeting of Scrutiny Panels – Tuesday 9 November 2010;**

**Resources Scrutiny Panel – Thursday 4 November and Wednesday 8 December 2010;**

**Environment Scrutiny Panel - Thursday 18 November 2010;**

**Community Wellbeing Scrutiny Panel - Wednesday 8 December 2010;**

**Chandler's Ford and Hiltingbury Local Area Committee - Wednesday 1 December 2010;**

**Hedge End, West End and Botley Local Area Committee - Monday 6 December 2010;**

**Eastleigh Local Area Committee - Tuesday 26 October and Tuesday 7 December 2010;**

**Bursledon, Hamble-le-Rice and Hound Local Area Committee - Thursday 25 November 2010;**

**Bishopstoke, Fair Oak and Horton Heath Local Area Committee - Wednesday 17 November 2010.**

The meeting finished at 8:36 pm

M4662

<b>Allbrook Parish Council Meeting</b>	
<b>Date of Meeting:</b>	WEDNESDAY 26 <sup>TH</sup> JANUARY 2011
<b>Title:</b>	DEVELOPERS' CONTRIBUTIONS
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>Status:</b>	FOR DECISION

**Purpose**

For Allbrook Parish Council to provide a prioritised and costed list of community projects that could be funded from developers' contributions.

**Recommendation**

Councillors to decide which projects will be developed using developers' contributions.

**1 Background**

- 1.1 A report by the Interim Parish Clerk was brought to the last meeting of Allbrook Parish Council (24<sup>th</sup> November 2010).
- 1.2 The Interim Clerk advised the Council that £30,375.85 was available to Allbrook Parish Council area as of October 2010.
- 1.3 Councillors agreed to speak to the local residents to decide what projects should be developed by this funding.
- 1.4 The Chairman suggested that the Parish Clerk should contact Otterbourne Parish Council to see if there were any joint projects which could be funded through developers' contributions.

**2 Developers' Contributions – Councillors ideas**

- 2.1 Councillors may discuss at this meeting any suggestions they have.

**3. Developers' Contributions – Otterbourne Parish Council**

- 3.1 The Clerk of Otterbourne Parish Council was happy to discuss any joint project. A meeting will be scheduled in the coming months.

**4. Developers' Contributions – Traffic Warning Signs**

- 4.1 One project that developers' contributions could be used for is traffic warning signs/ speed limit reminders (SLR)
- 4.2 A rough estimate of cost for an SLR is £2500 plus VAT. A battery would also need to be purchased at approximately £80 plus VAT.

It would cost £77.16 plus VAT to be erected at each site by Amey

(Hampshire County Council contractors). Experience from HCC shows that 5 out of 6 signs have broken down at a cost of £350 to repair. So Members should bear in mind ongoing maintenance costs.

## **5 Developers' Contributions - Play Areas**

- 5.1 At a previous Parish Council meeting (25<sup>th</sup> August 2010) the provision of play equipment on the open grass area adjacent to Torre Close and Rookwood Close was suggested as a project for developers' contributions.

## **6. Developers' Contributions – other suggestions**

- 6.1 Additional Notice Boards in the parish could also be considered for developers' contributions. The following two locations have been suggested:
- 6.11 At the junction of Penshurst Way and Broadlands. The side near Torre Close next to the bus stop.
- 6.12 In Bosville, near to the junction with Highcliffe Drive next to the post box and bus stop.

<b>Background papers:</b>	i) Allbrook Parish Council minutes 25 <sup>th</sup> August 2010 ii) Allbrook Parish Council Agenda, 24 <sup>th</sup> November 2010, Item 10 'Developers' Contributions'
<b>Report Author:</b>	Carly Grainger, Parish Clerk

<b>Allbrook Parish Council Meeting</b>	
<b>Date of Meeting:</b>	WEDNESDAY 26 <sup>TH</sup> JANUARY 2011
<b>Title:</b>	PARISH WEBSITE
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>Status:</b>	FOR DECISION

**Purpose**

To provide an update on producing a website for Allbrook Parish Council. To seek approval for the content of the website.

**Recommendation**

Councillors are asked to consider the adoption of the below content for the website, with or without any amendments.

**1 Background**

- 1.1 The Interim Parish Clerk presented a report to the last Council meeting (24<sup>th</sup> November 2010) outlining the different providers for the Parish website.
- 1.2 Councillors agreed to use Hampshire County Councils website and authorised the Parish Clerk to go ahead and develop the website.

**2 Update**

- 2.1 Since the last Council meeting the Parish Clerk has contacted Hampshire County Council and has arranged for a website for Allbrook Parish Council to be set up.

**3 Website Content**

- 3.1 The Parish Clerk suggests the following content for the website:
  - Councillors Details (Name, Address, Email address, Telephone Number);
  - Councillors Photos;
  - Parish Clerk Details (Name, Address, Email address, Telephone Number);
  - Basic information about the Parish (i.e. Date formally established, boundaries of Parish, owner of Broomshill and Licolns' Rise allotments);
  - Date, Time and Venue of meetings; and
  - Links to access agenda and minutes from meetings.

<b>Background papers:</b>	i) Allbrook Parish Council Agenda, 24 November 2010, Item 13 'Parish Web Site'
<b>Report Author:</b>	Carly Grainger, Parish Clerk

## AGENDA ITEM NO. 09

<b>Allbrook Parish Council Meeting</b>	
<b>Date of Meeting:</b>	WEDNESDAY 26 <sup>TH</sup> JANUARY 2011
<b>Title:</b>	POLICE COMMUNITY SAFETY OFFICER
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>Status:</b>	FOR DECISION

### Purpose

To consider the terms of conditions for a part funding one Police Community Safety Officer (PCSO) based in the Allbrook Parish area.

### Recommendation

Councillors to decide whether Allbrook Parish Council should part fund a third of one PCSO.

#### **1 Background**

- 1.1 The Council considered this at the previous meeting (24<sup>th</sup> November 2010) and agreed that no decision on part funding a PCSO would be made until a service level agreement had been drawn up and the Council received confirmation of the financial contribution the Parish Council would have to make.

#### **2 Report**

- 2.1 Peter Baldry (Community Safety Manager) confirmed the financial contribution and service level agreement (see appendix one).
- 2.2 The current contribution for a PSCO is £7,000 per annum and this agreement with Eastleigh Borough Council ends on 31<sup>st</sup> March 2011. Newly formed parish Councils have been offered the opportunity to participate in these part funded arrangements. It has been estimated that one PCSO would spend a third of their time in Allbrook Parish which would amount to £2,333 per annum to be paid by Allbrook Parish Council.

<b>Background papers:</b>	i) Allbrook Parish Council Minutes 24 <sup>th</sup> November 2010
<b>Appendices</b>	
<i>Appendix 'A'</i>	Letter from Peter Baldry (Community Safety Manager) and Service Level Agreement.
<b>Report Author:</b>	Carly Grainger, Parish Clerk

## AGENDA ITEM NO. 09

<b>Allbrook Parish Council Meeting</b>	
<b>Date of Meeting:</b>	WEDNESDAY 26 <sup>TH</sup> JANUARY 2011
<b>Title:</b>	POLICE COMMUNITY SAFETY OFFICER
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>Status:</b>	FOR DECISION

### Purpose

To consider the terms of conditions for a part funding one Police Community Safety Officer (PCSO) based in the Allbrook Parish area.

### Recommendation

Councillors to decide whether Allbrook Parish Council should part fund a third of one PCSO.

#### **1 Background**

- 1.1 The Council considered this at the previous meeting (24<sup>th</sup> November 2010) and agreed that no decision on part funding a PCSO would be made until a service level agreement had been drawn up and the Council received confirmation of the financial contribution the Parish Council would have to make.

#### **2 Report**

- 2.1 Peter Baldry (Community Safety Manager) confirmed the financial contribution and service level agreement (see appendix one).
- 2.2 The current contribution for a PSCO is £7,000 per annum and this agreement with Eastleigh Borough Council ends on 31<sup>st</sup> March 2011. Newly formed parish Councils have been offered the opportunity to participate in these part funded arrangements. It has been estimated that one PCSO would spend a third of their time in Allbrook Parish which would amount to £2,333 per annum to be paid by Allbrook Parish Council.

<b>Background papers:</b>	i) Allbrook Parish Council Minutes 24 <sup>th</sup> November 2010
<b>Appendices</b>	
<i>Appendix 'A'</i>	Letter from Peter Baldry (Community Safety Manager) and Service Level Agreement.
<b>Report Author:</b>	Carly Grainger, Parish Clerk

<b>Allbrook Parish Council Meeting</b>	
<b>Date of Meeting:</b>	WEDNESDAY 26 <sup>TH</sup> JANUARY 2011
<b>Title:</b>	ADVERSE WINTER WEATHER
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>Status:</b>	FOR INFORMATION/ DECISION

**Purpose**

To update Members on Hampshire County Council’s work during the adverse winter weather. To decide whether to request blue grit bins.

**1 Update from Hampshire County Council**

- 1.1 Hampshire County Council confirmed that all grit bins, approved as part of Phase 1 in the Eastleigh area, are in place and filled.
- 1.2 Phase 2 is set to begin, by continuing to replace any of the original stock that have since been reported or found to be missing or damaged.

**2 Grit Bins in Allbrook Parish**

- 2.1 Hampshire County Council can provide blue grit bins which are requested by community groups or Parish Councils. These can still be requested. Councillors may decide whether they wish to apply for these blue grit bins. It should be noted that if a Council requests blue grit bins, then it is the Council’s responsibility to maintain them.

<b>Appendices/ Enclosures:</b>	
Appendix ‘A’	Hampshire County Council information on Grit Bins
<b>Report Author:</b>	Carly Grainger, Parish Clerk

# Information on grit bins and snow shovels for parish councils

## **Community Grit Bins**

Following the severe winter weather in January this year, Hampshire County Council pledged to increase community resilience in a number of ways, including providing more salt and grit locally for people to use on public roads and pavements.

## **Community Resilience**

Parish councils and community groups were asked to submit requests for grit bins to be placed where they would be of maximum benefit for the community, and meeting certain practical criteria such as where they will not obstruct sight lines, where there is sufficient space for the bin and for the bin to be refilled, where there is significant pedestrian and traffic use and where there is a significant slope. Many new bins have now been delivered across Hampshire. All new bins have been filled with salt and grit, and, where they have needed refilling, have been replenished with grit which will provide grip.

While we will still be able to take details of requests from parish councils, community groups or county councillors for more new grit bins, our resources must be directed to keeping the main road network open and refilling the bins already out.

## **Increased capacity**

The new blue bins have a capacity of 750kg, much larger than the traditional yellow bins. Anyone can use the salt or grit to put on public roads or pavements. This can be particularly useful for example, to 'join up' salting from the main road when it has been salted by County Council salting vehicles to smaller access roads, or on the pavements to the local shops. The salt and grit in the community bins is for use only in the community – on public paths, pavements and roads and not for private use on driveways or garden paths.

## **Refilling grit bins**

Once in place, the upkeep and use of community grit bins are the responsibility of the parish council or community group which requested them. If they are empty, a representative from the parish or town council can call the County Council and leave a message about where the grit bin is that needs refilling.



The council's highways teams will routinely refill the bins in any case but during periods of severe weather the priority of the winter maintenance teams will be to salt the main roads and so the County Council may not be able to refill salt bins as quickly as at other times. Bins may not be refilled where it is clear people have taken the contents for use on private property, and Hampshire County Council reserves the right to remove bins where the contents are being continually taken for private use.

### **Parish Snow Shovels**

At the winter briefing event Hampshire County Council held for parish councils in November, one of the requests from the parishes was that each parish council be provided with snow shovels. The County Council and Amey, its highways maintenance contractor, have bought four snow shovels for each parish council which are due to be delivered and distributed to the four County Council depots across Hampshire – Micheldever, Bishops Waltham, Hook, Totton, Petersfield.

**The County Council is asking each parish to collect their snow shovels from their nearest depot on 4<sup>th</sup>, 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> January between 9am and 3pm. Parish representatives will need identification that they are collecting the shovels on behalf of their parish council, and will be asked to sign for collection. Please be aware that these are working depots where vehicles and machinery are in constant use.**

#### **Addresses for each depot and contact name**

Totton Depot, Contact: John Vallis  
Amey, Jacob's Gutter Lane, Totton, SO40 9FT

Petersfield Depot, Contact: Duncan King  
Amey, Borough Road, Petersfield, GU32 3ND

Micheldever Depot, Contact: Stephen Field  
Amey, Sutton Scotney Road, Micheldever Station, Micheldever, SO21 3AP

Bishop's Waltham Depot, Contact: Kevin O'Shea  
Amey, Botley Road, Bishop's Waltham, SO32 1DR

Hook Depot, Contact: Darren Smith  
Amey, M3 Motorway Compound, Hook, Hampshire, RG27  
9AA

## Useful information

Government Advice on clearing snow and ice:

[http://www.direct.gov.uk/en/NI1/Newsroom/DG\\_191868](http://www.direct.gov.uk/en/NI1/Newsroom/DG_191868)

Hampshire County Council Parish Pages:

<http://www3.hants.gov.uk/roads/parish-pages>

Hampshire County Council severe weather information: [http://](http://www3.hants.gov.uk/severe-weather)

[www3.hants.gov.uk/severe-weather](http://www3.hants.gov.uk/severe-weather)

Hampshire County Council winter highways information: [http://](http://www3.hants.gov.uk/roads/winter-maintenance)

[www3.hants.gov.uk/roads/winter-maintenance](http://www3.hants.gov.uk/roads/winter-maintenance)

For up to date news on gritting and roads information: [http://twitter.com/](http://twitter.com/hantsconnect)

[hantsconnect](http://twitter.com/hantsconnect)

## AGENDA ITEM NO. 11

<b>ALLBROOK PARISH COUNCIL MEETING</b>	
<b>Date of Meeting:</b>	26 <sup>TH</sup> JANUARY 2011
<b>Title:</b>	DATE AND VENUES FOR 2011/ 12 PARISH COUNCIL MEETINGS
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
<b>Status:</b>	FOR DECISION

### **Purpose**

To discuss the dates and venue for the Parish Council Meetings in 2011/12.

### **Recommendation**

For Councillors to approve the suggested dates and venues for the Parish Council Meetings in 2011/12, with or without alteration.

#### **1 Dates for 2011/12**

1.1 The Parish Clerk suggests the following dates for the 2011/12 Allbrook Parish Council meetings:

- 25<sup>th</sup> May 2011 (AGM)
- 27<sup>th</sup> July 2011
- 21<sup>st</sup> September 2011
- 23<sup>rd</sup> November 2011
- 25<sup>th</sup> January 2012
- 28<sup>th</sup> March 2012
- 23<sup>rd</sup> May 2012 (AGM)

1.2 The Parish Clerk suggests the following date for the 2011 Annual Parish Meeting:

- 27<sup>th</sup> April 2011 at 7pm

1.3 The Parish Clerk suggests the following date for the 2012 Annual Parish Meeting:

- 25<sup>th</sup> April 2012 at 7pm

#### **2 Venue for the 2011/ 12 Parish Council Meetings**

2.1 There has been much debate over the lack of meeting facilities in the Parish. Otterbourne Village Hall has largely been used for Parish Council meetings. The Village hall is available for all the proposed dates. However other venues have been suggested for meetings.

2.2 Another venue option for Parish Council meetings is:

- Crestwood School – available for all proposed dates.

<b>Report Author:</b>	Carly Grainger, Parish Clerk
-----------------------	------------------------------

## CORRESPONDENCE

<b>Allbrook Parish Council Meeting</b>	
<b>Date of Meeting:</b>	WEDNESDAY 26 <sup>TH</sup> JANUARY 2010
<b>Author:</b>	CARLY GRAINGER – CLERK OF THE COUNCIL
The following correspondence has been received since the last meeting. Copies of these items are available to Members on request.	

Mr J C Dann – 19<sup>th</sup> December 2010  
*Salt/Grit bin for Allbrook Knoll*

EBC – 13<sup>th</sup> December 2010  
*Provision of Grit Bins*

Paul Donnellan – 29<sup>th</sup> December 2010  
*Grit Bin for Chartwell Close*

HCC – 29<sup>th</sup> December 2010  
*Provision of Grit Bins*

HALC – 29<sup>th</sup> December 2010  
*HALC affiliation fees*

Audit Commission – 7<sup>th</sup> January 2011  
*Confirmation of external Auditor*

Countryside Service – 10<sup>th</sup> January 2011  
*Grant scheme for countryside access*

Mrs Bell  
*Request for grit bin at the junction of Woburn and Torre Closes*

**AGENDA ITEM 13a**

ALLBROOK PARISH COUNCIL  
BUDGET MONITORING 2010/11

Position at: 26/01/2011  
Completed to: Exp ch 012; Inc Barc 1/10 (£3.81)

**Expenditure**

Clerk 3060 Salary 2625.31 35.00 525.83 332.40	Tax	Pension	Office All 0 20.83	Mtg exps 500 108.75	Travel 100	Postage 0	Printing 800	Stationery 100
	<b>0.00</b>		<b>20.83</b>					
	NI		C'puter All 0 20.83					
<b>3518.54</b>	<b>0.00</b>	<b>0.00</b>	<b>20.83</b>	<b>108.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Total clerk salary:		<b>3518.54</b>						
Telephone 400	Computers 1000	Publications 300 56.48 15.95 61.45	Insurance 400 273.10	Accs/Audit 500	HALC 330 336.00	Elections 4000 3435.44	B'hill Allots 16160 6015.00	Lin R Allots 645.00
<b>0.00</b>	<b>0.00</b>	<b>133.88</b>	<b>273.10</b>	<b>0.00</b>	<b>336.00</b>	<b>3435.44</b>	<b>6015.00</b>	<b>645.00</b>
							Total Allot:	<b>6660.00</b>
Contingency 5500	Bank chs 0 5.00 3.81	Training 0 20.00	VAT 0 3.50 459.42 6.13 1165.50 9.88 92.02	halc3 ch5 ch6 ch7 ch8 ch10	1736.45		1736.45	
<b>0.00</b>	<b>8.81</b>	<b>20.00</b>	<b>1736.45</b>		<b>1736.45</b>		<b>1736.45</b>	

**Income**

B'hill Allots 2380	Lin R Allots	Precept 30770 15385.00 15385.00	Bank inter 0 5.00 3.81	VAT refunds 0
<b>0.00</b>	<b>0.00</b>	<b>30770.00</b>	<b>8.81</b>	<b>0.00</b>

**Summary**

	Actual	Budget
b/f at 1/4/10	0.00	0
Exp to date	16272.63	33150
Inc to date	30778.81	33150
Balance	14506.18	0

Total Allots: **0**

ALLBROOK PARISH COUNCIL  
BUDGET MONITORING 2010/11

Position at: 26/01/2011

**Expenditure**

	Actual	Budget
Clerk salary	3518.54	3060
Office allowance	20.83	0
Computer allowance	20.83	0
Meeting expenses	108.75	500
Travel	0.00	100
Postage	0.00	0
Printing	0.00	800
Stationery	0.00	100
Telephone	0.00	400
Computers	0.00	1000
Publications	133.88	300
Insurance	273.10	400
Accounts/Audit	0.00	500
HALC subscription	336.00	330
Elections	3435.44	4000
Broomhill allotments)	6015.00	16160
Lincolns Rise allotments)	645.00	
Contingency	0.00	5500
VAT	1736.45	0
Bank charges	8.81	0
Training	20.00	0
	<b>16272.63</b>	<b>33150</b>

<b>Income</b>	Actual	Budget
Broomhill allotments)	0.00	2380
Lincolns Rise allotments)	0.00	
Precept	30770.00	30770
Bank interest	8.81	0
VAT refunds	0.00	0
	<b>30778.81</b>	<b>63928.81</b>

**Summary**

	Actual	Budget
b/f at 1/4/10	0.00	0
Exp to date	16272.63	33150
Inc to date	30778.81	33150
Balance	<b>14506.18</b>	<b>0</b>

ALLBROOK PARISH COUNCIL  
26 JANUARY 2011  
FINANCIAL REPORT

---

**New payments**

<i>Cheque no</i>	<i>Detail</i>	Net	VAT	Total
013	Carly Grainger (Parish Clerk) Clerk Salary for January and February '11 & expenses	£644.88	£44.58	£815.21
014	Michael Derrick (Interium Clerk) Clerk Salary for 7 September - 30 November 2010	£0.00	£0.00	£898.56
015	Hampshire Association of Local Councils New Clerk Training Session 5th November 2010	£20.00	£3.20	£23.50

<i>Total new cheques</i>	<u>664.88</u>	<u>47.78</u>	<u>1737.27</u>
--------------------------	---------------	--------------	----------------

**Balances at 26 January 2011**

	<i>Current A/c</i>	<i>Deposit A/c</i>
	14506.18	0.00
Uncleared cheques	<u>0.00</u>	<u>0.00</u>
	14506.18	0.00
Accounts to pay	<u>1737.27</u>	<u>0.00</u>
Balances at 27/01/11	<u>12768.91</u>	<u>0.00</u>

ALLBROOK PARISH COUNCIL - WEDNESDAY 26 JANUARY 2011  
 CLERK'S SALARY AND EXPENSES - JANUARY AND FEBRUARY 2011

---

		<i>Less tax</i>	<i>Net</i>	<i>VAT</i>	
Salary (£2493 pa)	415.50	83.10	332.40		332.40
Office allowance (£125 pa)	20.83	0	20.83		20.83
Computer allowanace (£125 pa)	20.83	0	20.83		20.83
Telephone allowance (£100 pa)	16.66	0	16.66		16.66
 Expenses					
Purchases:					
HP 6500 all in one printer	161.84		133.52	28.32	161.84
Filing Cabinet	30		24.75	5.25	30.00
Stationary from Staples inc Stamps	106.9		95.89	11.01	106.90
PO BOX Address	125.75				125.75
Sub Total for Purchases					424.49
 Travel	 0 miles at	 0.601			
	(VAT element 1.167p/mile)		0.00	0.00	0.00
			<hr/>		
			644.88	44.58	815.21

*Signed* \_\_\_\_\_

*Date* \_\_\_\_\_

*Signed* \_\_\_\_\_

*Date* \_\_\_\_\_