

**AN MEETING OF ALLBROOK AND NORTH BOYATT PARISH COUNCIL  
WAS HELD ON 25 JANUARY 2012  
AT CRESTWOOD SCHOOL AT 7PM**

**PRESENT:** Councillor Wall (Chairman), Councillor Mrs Symonds and Councillor Hawes.

**56. APOLOGIES**

Apologies for inability to attend the meeting were received on behalf of Councillor Mrs Calder and Councillor Smith.

**57. DECLARATIONS OF INTEREST**

Councillor Mrs Symonds declared a personal interest in items 6 and 7: PCSO's and Allotments.

**58. MINUTES OF THE MEETINGS OF THE ALLBROOK AND NORTH BOYATT PARISH COUNCIL HELD ON 23<sup>RD</sup> NOVEMBER 2011 AND 14<sup>TH</sup> DECEMBER 2011**

RESOLVED: That the Minutes of the meetings held on 23<sup>rd</sup> November and 14<sup>th</sup> December 2011 be approved and signed by the Chairman as true and correct records.

**59. PUBLIC PARTICIPATION**

Village Hall

A member of the public suggested that the Parish Council build a village hall.

**60. MATTERS ARISING**

Street Lighting PFI

The Parish Clerk advised the Parish Council of the Street Lighting PFI work programme for January – March 2012. Works would be undertaken in: Woodside Avenue, Allbrook Way, Allbrook Hill, Bosville, Twyford Road and Boyatt Lane.

The Green at Maypole Villa's

The Parish Clerk advised the Council that a meeting had been held between Eastleigh Borough Council (EBC) and Maypole Villa residents on 18<sup>th</sup> January 2012. The meeting was chaired by Guy Riddoch (Area Coordinator at EBC) and attended by Maypole Villa residents and John Morris from Direct Services. Councillor Mrs Cossey also attended the meeting and produced a set of minutes (attached to these minutes as appendix 1). The meeting was well attended. There was a general consensus that the green should be maintained by residents. It was agreed that residents would start developing a formal residents group. John Morris agreed to prepare a plan for the green with costed options. The Parish Council agreed that it would use the S106's at its disposal to assist in the future maintenance of the green. The Parish Council and Maypole Villa residents discussed the option of naming the green 'Queen's Jubilee Garden'. The Chairman would seek further updates from Guy Riddoch.

Traffic Wardens in Allbrook Hill

Following a request by a member of the public at the previous Parish Council meeting, the Parish Clerk advised that extra traffic wardens were patrolling Allbrook Hill. The Parking

Operations Manager at EBC informed the Parish Clerk that Allbrook Hill had been patrolled regularly over December. The profile of Allbrook Hill had been raised and wardens would continue to patrol Allbrook Hill on a regular basis.

#### OAP signs

The Council was informed that the OAP sign requested at the last meeting was not for Otterbourne Parish, but for Allbrook Hill. The Parish Clerk agreed to request that a OAP sign be installed at the top of Allbrook Hill.

#### Buses

At the previous Parish Council meeting, a member of the public complained that the reduction of buses had had a negative effect on local residents. The Parish Clerk contacted the Transport Officer at Hampshire County Council (HCC) who advised that the new bus routes had been approved by HCC. EBC were in negotiation with HCC about the overcrowding issues on the E1 and E2, and the Clerk would advise the Parish Council of any updates. The Council discussed the overcrowding issues, especially on the commuter bus in the morning. The Chairman advised the Council that the Parish Council was not the transport authority; this was the responsibility of Hampshire County Council. The Parish Clerk would write a letter of complaint to Councillor David Airey (Cabinet Member for Transport and Streetscene at EBC) and the Chairman encouraged members of the public to do the same. The Parish Clerk would also display notices on the Parish notice boards and website informing residents that they could send representations against the reduced bus service to the Parish Clerk who would forward them to the Cabinet Member for Transport and Streetscene at EBC.

#### Grit Bins

The Assistant Highway Engineer at EBC confirmed that new grit bins had been installed at Chartwell Close and the junction of The Paddock and Twyford Road. However mid way up Pitmore Road and the bottom of Pitmore Road with the junction of Allbrook Hill had been declined as they were on the P1 salt route.

#### Street Scene Winter Bulletin

The Parish Clerk advised the Council that Streetscene at EBC had finished its grass cutting season and Streetscene staff would be concentrating on winter works until March 2012. This included major hedge & shrub cutting, leaf clearance and filling grit bins.

#### Extraordinary Meeting of the Parish Council – Parish Plans

The Parish Clerk advised the Council that an extraordinary meeting had been arranged for Wednesday 18<sup>th</sup> April at 7pm to discuss Parish Plans. Jo Dixon had been arranged to attend the meeting and provide further information about Parish Plans.

#### Waste Bin

A member of the public advised the Council that they had found the waste bin that had been taken off the lamppost and informed EBC; however it had not been reattached to date. The Parish Clerk informed the Council that they had requested it to be reattached and would do so again.

### **61. PSCO**

The Chairman welcomed PC Stu Bill and PCSO Mani O’Hanlon to the meeting.

PCSO O'Hanlon informed the Council of her previous experience as a PCSO.

The Council was informed that 'Operation Nemesis' was a priority for the Police Force. Any unoccupied premises or unusual behaviour should be reported to the Police (via '101' call or email [eastleigh.snt.western@hampshire.pnn.police.uk](mailto:eastleigh.snt.western@hampshire.pnn.police.uk))

PCSO O'Hanlon informed the Council of their relationship with local Neighbourhood Watch Schemes (NWS) and the positive work that the NWS did. She confirmed that there was two way communication of information between the Police and the NWS, which was important in the proactive preventative work of the Police Force.

PCSO O'Hanlon informed the Council that the Police Force was beginning to share more information with the Winchester Police Force which was especially important in the north Allbrook area which shared a boundary with Winchester.

The Chairman advised the Council that the Police Force had promoted Community Speed Watch, which PCSO Higgins had advised the Council on at a previous meeting. Should any members of the public be interested in this scheme they should contact Eastleigh Police.

The Council thanked PC Stu Bill and PCSO Mani O'Hanlon for attending the meeting.

RESOLVED: That the verbal report of the PCSO be noted.

## **62. ALLOTMENTS**

The Council considered a report by the Parish Clerk on the future management of the allotments. The Parish Clerk circulated a questionnaire which was added to the consultation document (attached to these minutes as appendix 2).

The Parish Clerk advised the Council that the allotments had now been transferred from EBC to the Parish Council. Up to date documentation had be transferred to the Parish Clerk. The Parish Clerk had written to each allotment holder and those on the waiting list informing them of the change in ownership and requesting that a personal details form be completed.

The Parish Council discussed the financial information provided in the report. The Council sought to find cheaper quotes for maintenance of the allotments.

The Council was informed that regular meetings needed to be set up with site reps. It was agreed that meetings would take place on a bi monthly basis and that along with the Parish Clerk, Councillor Mrs Symonds would attend. The dates of meetings specified in the report were approved.

The Parish Council approved the consultation document and the circulated questionnaire. The Council agreed that the consultation period would run for six weeks, from Monday 6<sup>th</sup> February to Friday 16<sup>th</sup> March 2012. The results of the consultation would be presented at the Council meeting in March 2012.

The Parish Council noted that the Parish Clerk had increased their workload since the adoption of the allotments. This resulted in the Parish Clerk working more then their contacted hours. The Parish Clerk advised the Parish Council that they would not be able to work these extra hours in

the long term and that alternative arrangements needed to be found.

RESOLVED: That,

- a. Councillors note the financial information regarding the two allotment sites presented to the Council from EBC;
- b. Councillors approve the establishment of bi monthly site rep meetings and the election of Councillor Mrs Symonds as Councillor representative at these meetings;
- c. Councillors approve the provisional dates for future site rep meetings;
- d. Councillors approve the proposed consultation document, questionnaire and timescale for the consultation; and
- e. Councillors were to discuss the long term administration of the allotments, in the near future.

### **63. TRADITIONAL EVENTS**

The Parish Council discussed how they could support traditional events in the Parish.

The Chairman advised the Parish Council that the Sunday before Christmas for 50 years a mumming play was held in the Parish. However there was a decline in those involved in traditional events and the Parish Council wished to provide assistance to ensure the long term future of traditional events.

The Chairman encouraged members of the public to inform the Parish Council of traditional events. One of member of the public informed the Council that there used to be Maypole Dancing on Maypole Villa's green. The Chairman would explore the possibility of Maypole dancing on the green and finding the original maypole.

RESOLVED: That, the Parish Council would assist traditional events in the local area.

### **64. QUEENS DIAMOND JUBILEE**

The Parish Council considered a report by the Parish Clerk on opportunities for the Parish Council to support the Queens Diamond Jubilee in Eastleigh.

The Parish Council considered appendix 1 of the report, a letter from the Leader of HCC. The Parish Council agreed that they would be interested in applying for a free oak tree for the Parish to commemorate the Queen's Jubilee. The Council discussed possible sites for the tree: open land on Otterbourne Hill; land behind scout hut on Allbrook hill; and the roundabout at the bottom of Allbrook Hill.

The Parish Clerk advised the Parish Council that they had tried to contact the local scouting groups, but were unable to speak to them about events for the jubilee which the Parish Council could support. The Parish Clerk would continue to contact the local scouts and report back at a future meeting.

RESOLVED: That, the Parish Council would apply for a free oak tree and continue to contact local scouting groups regarding their events for the jubilee.

### **65. DATES OF THE MEETINGS FOR 2012/13**

The Parish Council considered a report by the Parish Clerk on dates for the meetings in 2012/13.

RESOLVED: That the meeting dates for 2012/13 be approved.

## **66. CORRESPONDENCE**

The Parish Council considered a report by the Parish Clerk which advised the Council on correspondence received since the last meeting.

RESOLVED: That, the report be noted.

## **67. PARISH COUNCIL SAVING ACCOUNT FOR SPECIAL FUNDS**

The Parish Council considered a report by the Parish Clerk on saving accounts for the Council's special funds. The Parish Council requested that the Parish Clerk research Credit Union Saving Accounts.

RESOLVED: That, the Parish Clerk research Credit Union Saving Accounts and report back at the next meeting.

## **68. FINANCIAL MATTERS**

*Clerk's Salary and Expenditure:* The Parish Council considered the paper on expenditure, which detailed new cheques to be issued and cheques to be endorsed. Members agreed to endorse all cheques presented in the report, as listed below.

### **Chqs for Approval - New Parish Account**

04	Carly Walters (Parish Clerk) Clerk Salary and Expenses for Quarter 4	£1,055.99
05	HMRC Clerk Income Tax Quarter 4 (2011-12)	£199.40
06	Hampshire Police Authority <i>Part Funding for PCSO 2011/12</i>	£2,333.33

### **Chqs for Endorsement - New Parish Account**

03	Royal Mail <i>Parish Council PO Box for 2012</i>	£200.00
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## **60. DATE OF THE NEXT PARISH COUNCIL MEETING**

### Ordinary Meeting:

25<sup>th</sup> March 2012 at 7pm in Otterbourne Village Hall.

The meeting ended at 8.30p.m.

CHAIRMAN