

**MINUTES OF THE MEETING OF ALLBROOK AND NORTH BOYATT
PARISH COUNCIL
HELD ON WEDNESDAY, 26 JULY 2017
AT CRESTWOOD SCHOOL
(7:00pm - 8:28pm)**

PRESENT: Councillor Sollitt (Chair); Councillors Symonds, Bain, Betts, Carney and Clarke

Apologies were received from Councillors Barham and Freemantle

16. PUBLIC PARTICIPATION

The Chair introduced Ali Densham and Paul Nichols to the meeting. They had recently been employed by the Borough Council as Local Engagement Officers and wanted to make themselves known to residents as the point of contact for the Borough Council. Their job was explained to Members and residents as the Mobile Locality Team who would inspect and enforce any issues in the local area such as parking and tree cutting. Residents could make contact with them through the My Eastleigh on the Borough Council's website or by phones. The Chair thanked them for attending the meeting, introducing themselves and explaining their role.

A member of the public requested that the Parish Council confirm the planning condition on the Old School Theatre currently owned by the Plymouth Brethren regarding exit and egress of the site by minibuses. The Chair agreed that she would check the planning conditions and enforcement.

A member of the public raised the issue of HGV's breaking the weight restriction on Twyford Road. The Chair advised that this was something that could be enforced by the Police.

17. DECLARATIONS OF INTEREST

Councillor Mrs Kathleen Symonds declared a Disclosable Pecuniary Interest in agenda item 4, Allotment Update, because her husband rents an allotment from the Parish Council.

18. MINUTES

RESOLVED –

That the Minutes of the meetings held on 10 May and 28 June 2017 be approved and signed as a correct record.

19. ALLOTMENT UPDATE

The Allotment Officer advised that at the Site Representative Meeting the Committee discussed the existing Tenancy Agreement that was adopted

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in 2014. Since then it was apparent that the Council may find it difficult to serve notice to quit to a tenant under the current terms. It was recommended that a further clause be added to the Tenancy Agreement:-

12. The tenancy may be terminated by the Council by service of one month's written notice on the tenant if:

d. the tenant has not complied with the rules referred to in clauses 7 (1) to (o)

Quotes had been sought by the Allotment Officer to reduce the western boundary hedge and trim the inside footpath side at the Broomhill Allotment Site. Members were shown the three quotes and agreed on the Piper Tree Services quote.

It was also raised at the Site Representative Meeting whether two members of the Working Party could be rewarded for their hard work. It was suggested a £20 gift token for the Allotment Association would be a suitable gesture of appreciation. Members agreement was sought for the expenditure.

At the last meeting it was agreed that a defibrillator was not the solution for the Allotment Site and that instead the Council would finance a first aid course for those Allotment holders that wanted to participate. The Allotment Officer had sought some quotes and Members were asked to make a decision on how to proceed. It was felt the best value option was provided by St John Ambulance at a cost of £25 per head for a maximum of 14 delegates. 12 allotment holders had shown an interest in attending and Councillors David Betts and Kathy Symonds also agreed to attend.

RESOLVED –

- (1) That the amendment to the tenancy agreement to read “12. The tenancy may be terminated by the Council by service of one month's written notice on the tenant if:**
 - d. the tenant has not complied with the rules referred to in clauses 7 (1) to (o)” be agreed;**
- (2) That the £20 gift tokens be purchased for the two members of the working party as a token of appreciation;**
- (3) That Piper Tree Services be appointed to carry out the works to the boundary hedge and footpath at a cost of £800.00;**

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(4) That the Allotment Officer proceed with organising the St John Ambulance first aid training session for 14 delegates at £25 per head; and

(5) That the update be noted.

20. MATTERS ARISING

Allbrook Meadow

Councillor Betts gave an update on the Allbrook Meadow site. He advised that Bargate had opened the site to the public although Eastleigh Borough Council had not signed it off yet and it was 90% completed there were still rocks to be removed from the site and some weed killing to be done. The play area was open and certified but he reminded Members that this was a basic structure to fit with the rustic surroundings of a wildflower meadow. He advised that on 1 August Dave Bowen and Kitty Budden would assess the site with Bargate to see if the Borough Council were happy to adopt the site. He reported good feedback so far from people who had used the meadow. It was hoped that an opening ceremony could be organised to recognise the opening of the site to the public.

He advised that the Horse trough was now in place on the site and that the nature board was to be installed imminently. Members felt that this could become a heritage site for Allbrook and would give members of the public a history of the area. The horse trough had an inscription on it but it was very low and illegible. It was suggested that an information board also be installed to explain the local history. This would be looked into further over the coming months in order that this could be installed once Allbrook and North Boyatt Parish Council took ownership of the site.

County Councillor Report

The Chairman introduced Councillor Dan Clarke who had recently been elected as the Parish area's County Councillor and asked if he would give a report to the meetings from now on.

Councillor Clarke was happy to give an update and would continue to do so at future meetings. He advised that he had spoken with Guy Riddoch, Local Area Manager for the Eastleigh Area who had suggested some asset transfers to the Parish Council. This needed more information and would be discussed at a future meeting. It was hoped that Guy would attend a Meeting of the Parish Council to discuss the asset transfers with Members. It was still a major aspiration for the Parish Council to build a community hall and he suggested a working party to move this forward.

He advised that he had an £8000 County budget for grants. He had already granted £500 supporting local groups and requested that if any other local groups were in need to get in touch with him.

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Park Lane residents had raised issues with the surfacing of the road. The County had deemed it to be safe and had used gravel to fill potholes. This had reportedly caused thick dust clouds and residents were concerned for their health. He would continue to monitor the situation.

He advised that the County Council had to make severe budget cuts over the next two years so further services could be affected. Although cuts were being made he advised that John Darling Mall would be redeveloped by 2019.

21. AUDIT UPDATE

The Clerk advised that the Annual Governance and Accounting Statements had been completed and signed and handed to the external auditors, BDO in Southampton.

RESOLVED –

Members noted the update.

22. FINANCE MATTERS

The Parish Council considered the papers on expenditure which detailed cheques to be issued and budget monitoring. Members agreed to endorse all cheques presented in the report as listed below:

Chq No	Payee	Details	Amount
100377	A Thorne	Clerks expenses	108.18
100378		May Salaries	370.81
100379			
100380	PCSO	PCSO Payment 1st instalment	1234.47
100381	J Humphrey Associates	May Payroll	24.00
100382	HMRC	Income Tax May 2017	66.00
100383	HCC Room Hire	Hire 10 May 2017	30.00
100384	Lightatouch	Internal Audit	495.00
100385	Mr Martin	Key deposit return	20.00
100386		June Salaries	370.61
100387			
100388	Mobile Mini UK Ltd	Container Hire APR, MAY, JUN	124.35
100389	Community First Trading	2017/18 Insurance	452.99
100390	HMRC	Income Tax June 2017	66.20
100391	Petty Cash	Allotment Expenses Petty Cash	200.00
100392	A Thorne	Printer and ink, expenses and allowances	450.64
100394	L Greenslade	expenses & allowances	185.44
100394	J Humphrey Associates	June Payroll	24.00

A member of the public requested that the previous years accounts be made available for public information. The Clerk agreed to publish the accounts for as many previous years as she was able to.

RESOLVED –

- (1) That authority be given for the payment of cheques 100377 – 100394; and**
- (2) That the budget monitoring statement and Council's financial position be noted.**

23. LOCAL PLAN UPDATE

Councillor Betts advised that he attended the Eastleigh Borough Council meeting on 20 July where the progression of the Borough Local Plan was discussed. He reported that the Parish Council's official position had been that they opposed the option B&C of the Borough Council's Local plan

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which was duly recorded at the Meeting of the Borough Council on 20 July 2017.

He reiterated the Borough Council's requirement set out by the Government of having to build 5000 extra homes in the Borough and that wherever those homes went it would cause a problem. He felt that the Borough Council's preferred option was the northern options. He also suggested that the Borough Council deny that the potential new road runs through ancient woodland. He felt that this option should be rejected due to the environmental impact. Members also felt that the Allbrook arch would be a problem although Network Rail had provided no particular objection as long as the bridge was not damaged.

It was felt that the Parish Council should reflect the views of its residents and that it was completely separate to Eastleigh Borough Council.

Councillor Clarke advised that members couldn't just object to it they needed to form answers and different options. He advised that there were massive housing problems in the country and that there were 1800 families on the housing register. Eastleigh Borough Council's previous Local Plan had been rejected because there was not enough housing being proposed. He suggested that if the Parish Council opposed options B&C an alternative would still need to be found.

The Chair advised Members to talk to local residents look at the reports from Eastleigh Borough Council and come back to the meeting in September more informed in order that a decision could be made regarding the Parish Council's position on the Borough Council's Local Plan.

RESOLVED –

That Members peruse the information available and consult local residents in order to report back to the next meeting where the Parish Council's position statement would be drafted and published.

24. DATE OF NEXT MEETING

It was confirmed that the next meeting would be held on 20 September 2017 at 7pm in Crestwood School.

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